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1991

# **ANNUAL REPORT**

**Of the Town Officers  
of the town of**

## **STRATFORD, N.H.**

**INCLUDING REPORT OF THE  
SCHOOL DISTRICT**

**For the year ending**

**DECEMBER 31,  
1991**



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# **STRATFORD, N.H.**

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# **DECEMBER 31, 1991**

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COLEBROOK, NEW HAMPSHIRE 03576

**INCLUDING REPORT OF THE  
SCHOOL DISTRICT**

**EMERGENCY TELEPHONE NUMBERS**

**POLICE . . . . . 636-2353**

**FIRE: TO REPORT A FIRE ONLY**

**NORTH STRATFORD . . . . 922-5511**

**STRATFORD HOLLOW . . . 636-2221**

**AMBULANCE:**

**STRATFORD . . . . . 237-4971**

**GROVETON . . . . . 788-4911**

**STATE POLICE TOLL-FREE NUMBER**

**1 (800) 852-3411**

**TOWN OFFICE NUMBERS**

**Town Clerk . . . . . 922-5598**

**Tax Collector . . . . . 922-5546**

**Selectmen's Office . . . . . 922-5533**

**Town Treasurer . . . . . 922-3367**

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TOWN OFFICERS

SELECTMEN

Milton B. Paradis   Paul Haynes   Richard R. Shallow  
Ronald Scott

TOWN ADMINISTRATOR  
Frances Hawley

TOWN CLERK  
Edna A. Fuller

TREASURER  
Charlotte Blodgett

TAX COLLECTOR  
Nancy Marier

TRUSTEE OF TRUST FUNDS

Durwood Owen   Ronald Connary   Linda H. Renaud

SUPERVISORS

G. Sharon White   Nancy Marier   Marjorie Caron

LIBRARY TRUSTEES

Harriet Savage   Phyllis Dowse

LIBRARIANS

Marjorie Carrier   Peggy Deyette

CEMETERY TRUSTEES

David Nelson   Darwin Fuller

FIRE CHIEFS

Michael Bennett   Lawrence Curley

CHIEF OF POLICE

John White

WATER RENT COLLECTOR  
Charlotte Blodgett

HEALTH OFFICER  
Anita Covey

ROAD AGENT  
Laurence Hook

FIRE WARDEN  
Michael Bennett

PLANNING BOARD

Milton Paradis-Victor Bruno-Lynette Emerson, sec.-  
Wilson McMann, chr.-Steven Bissonnette-Darwin  
Fuller, alt.-Bernard Harding-Charles Goulet-  
Richard Shallow, Alt.

TOWN MODERATOR  
Clayton Macdonald

TOWN NURSE  
Anita Covey

BALLOT CLERKS

Lorraine Goulet   Daisy Bruno   Mary Nugent  
Michelle Haynes



STATE OF NEW HAMPSHIRE  
1992 TOWN WARRANT  
TOWN OF STRATFORD, N.H.

To the inhabitants of said Town of Stratford, in the County of Cöös in said State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Town of Stratford on Tuesday, the Tenth Day of March next at Ten O'Clock in the forenoon and will remain open until Six O'Clock in the afternoon for the receipt of your ballots under the Non-Partisan Ballot System.

1. To see if the Town will vote to choose by Non-Partisan Ballot the following Town Officers:  
One Selectman for Three Years  
One Selectman for One Year  
One Town Clerk for One Year  
One Moderator for Two Years  
One Treasurer for One Year  
One Supervisor of the Checklist for Six Years  
One Trustee of Trust Funds for Three Years  
One Library Trustee for Three Years  
One Library Trustee for Two Years  
One Library Trustee for One Year
2. To see if the Town will vote to instruct the Board of Selectmen to appoint all other town officers as required by law, not elected by Non-Partisan Ballot.
3. "The position of Tax Collector be an elected, three year, part-time term. Voted by Ballot."  
(By petition)
4. To see if the Town will vote to accept the Budget and to raise and appropriate money for the same, and if not, to see what sum the town will vote to raise and appropriate to defray the town charges for the ensuing year.
5. To see if the Town will vote to instruct the Board of Selectmen and the Town Treasurer to borrow money in order to defray town charges in anticipation of taxes for the ensuing year.



6. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept, and expend without further action of the Town Meeting, money from the State, Federal, or other governmental unit or a private source, which may become available during the fiscal year.(RSA 31:95b)
7. To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town, gifts, legacies and devises made to the town in trust for any public purpose, as permitted as RSA 31:19.
8. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 to be placed in the existing Capital Reserve Account for the purpose of a future revaluation of the town.
9. To see if the Town will vote to raise and appropriate the sum of \$574.29 for 1992 dues for membership to the North Country Council, Inc.
10. To see if the Town will vote to raise and appropriate the sum of \$14,948.00 for the purchase of a new police cruiser from the State of N.H. Bid Purchaser, with related equipment.
11. To see if the Town will vote to raise and appropriate the sum of \$8,000.00 to be placed in the existing Capital Reserve Account established for the purpose of the N. Stratford Volunteer Fire Department Truck Replacement and to further authorize the Board of Selectmen as agents to withdraw these funds should a replacement truck be found in between town meetings.
12. To see if the Town will vote to raise and appropriate the sum of \$7,700.00 for the purchase of additional air packs as required by the December 4, 1991 OSHA laws for both fire departments.
13. To see if the Town will vote to authorize the Board of Selectmen to sell a portion of the property known as the Quonset Hut land and buildings located on Route #3.
14. To see if the Town will vote to authorize the Board of Selectmen to transfer to the Stratford School District the real estate deeded to the Town by Quitclaim Deed from Flora M. Baldwin et al., dated May 19, 1921, recorded at Co's Deeds, Volume 252, page 112. (this transfer will still mean that the property will have to remain for use as a school park, town forest, or playground, as it was originally deeded.) 7

15. To see if the Town will vote to raise and appropriate the sum of \$54,500.00 for the curbside pick up and landfill fees by Ray O. Parker & Son, Inc. of Lyndonville, Vt.
16. To see if the Town will vote to raise and appropriate the sum of \$4,184.00 towards the 1992 budget of the Còòs County Recycling Program for which the town is a part of, and to include future expenses in the annual budget.
17. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 (five thousand dollars) to be placed in a capital reserve account for the purpose of a new or used ambulance replacement or for the purpose of acquiring additional or replacement equipment. And to further designate the Board of Selectmen as agent authorized to make withdrawals from the Capital Reserve Account as proposed by the Stratford Ambulance Corp. (By Petition)
18. To see if the Town will vote to raise and appropriate the sum of \$450.00 to the support of Ambulance District A-1.
19. To see if the Town will vote to raise and appropriate the sum of \$1,200.00 as a contribution to the Northumberland Ambulance Corp. to insure that service can continue.
20. To see if the Town will vote to raise and appropriate the sum of \$750.00 for Community Mental Health and \$200.00 for the Developmental Services from the Upper Connecticut Valley Mental Health Service.
21. To see if the Town will vote to raise and appropriate the sum of \$3,500.00 for the support of the Northern Còòs Community Health Association for operating expenses and matching funds.
22. To determine if the Town will vote to raise and appropriate the sum of \$1,000.00 for the Upper Connecticut Valley Hospital to help defray the costs of providing emergency services.
23. To see if the Town will vote to raise and appropriate the sum of \$1,300.00 for the Community Action Outreach Program.
24. To see if the Town will vote to raise and appropriate the sum of \$.30 per resident for the support of the American Red Cross.

25. To see if the Town will vote to raise and appropriate the sum of \$5,000.00 for the purpose of investigating a solution for compliance with the Safe Drinking Water Act Amendment of 1986.
26. To see if the Town will vote to raise and appropriate the sum of \$500.00 for the support of a coordinated effort with other affected New Hampshire towns and cities to study the effect current use has on towns and to further authorize the Board of Selectmen to appoint a representative to a study committee.
27. To see if the Town will vote to raise and appropriate the amount of \$25,000.00 to be added to the Capital Reserve Account already established for the purpose of future replacement of Highways and Bridges.
28. To transact any other business that may legally come before said meeting.

Given under our hands and seal this 18th day of February in the year of our Lord, Nineteen Hundred Ninety Two (1992).

Milton B. Paradis  
Richard R. Shallow  
Ronald A. Scott

Selectmen of Stratford

Milton B. Paradis  
Richard R. Shallow  
Ronald A. Scott

Selectmen of Stratford

Acct. No.	PURPOSES OF APPROPRIATION (RSA 31:4)	W.A. No.	Appropriations Current Year (omit cents)	Actual Expenditures Current Year (omit cents)	APPROPRIATIONS ENSUING FISCAL YEAR (omit cents)
	<b>GENERAL GOVERNMENT</b>				
4130	Executive		\$ 42,500.00	\$ 41,929.00	\$ 42,500.00
4140	Election, Registration, & Vital Statistics		2,000.00	987.93	2,000.00
4150	Financial Administration		5,200.00	5,200.00	5,200.00
4152	Revaluation of Property				
4153	Legal Expense		3,500.00	1,913.15	4,000.00
4155	Employee Benefits		8,500.00	6,238.00	8,500.00
4191	Planning and Zoning		750.00	748.67	750.00
4194	General Government Building		13,000.00	13,453.70	12,000.00
4195	Cemeteries		1,500.00	1,045.18	1,500.00
4196	Insurance		20,000.00	16,928.00	20,000.00
4197	Advertising and Regional Associations				
4198	North Country Council, Inc.		565.75	565.75	
4199	Master Plan		6,000.00	4,500.00	
4199	Other General Government				
	<b>PUBLIC SAFETY</b>				
4210	Police		19,000.00	17,527.93	19,000.00
4215	Art. #20		550.00	398.74	500.00
4220	Fire		23,500.00	34,409.00	23,500.00
4215.1	Northumberland Art. #18		1,200.00	1,200.00	
4215.2	Art. #20		2,600.00	2,600.00	
4215.3	Art. #22 De-fib		7,000.00	6,995.00	
	<b>HIGHWAYS AND STREETS</b>				
4312	Highways and Streets		40,500.00	44,467.00	41,500.00
4313	Bridges Art. #29		25,000.00	25,000.00	
4316	Street Lighting		10,500.00	10,406.00	10,500.00
4316.3	General Expense of Highway		275.00	241.23	275.00
4313.2	Art. #9, Sander		4,500.00	3,500.00	
	<b>SANITATION</b>				
4323	Solid Waste Collection Art. #15 Garbage Rem.		41,350.00	46,280.61	
4324	Solid Waste Disposal Town Dump		1,500.00	955.20	1,500.00
4323.4	Recycling Art. #16		15,000.00	12,684.89	
4326	Town Sewer		20,500.00	11,290.11	20,500.00
	<b>WATER DISTRIBUTION AND TREATMENT</b>				
4332	Water Services		9,500.00	6,801.37	11,260.00
4335	Water Treatment				
4411.1	Health & Vital Statistics		25.00	4.58	25.00
4411.3	Town Nurse		6,000.00	6,000.00	6,000.00
	<b>HEALTH</b>				
4414	Animal Control		750.00	583.00	750.00
4415	Health Agencies and Hospitals				
4415.2	Art. #23 Community Health		3,500.00	3,500.00	
4415.4	Art. #24 Mental Health		950.00	950.00	
4419.1	Art. #25 Community Action		1,230.00	1,230.00	
4419.2	Art. #21 Amb. phone		500.00	352.57	500.00
	<b>WELFARE</b>				
4442	Direct Assistance		6,000.00	2,191.10	6,000.00
4444	Intergovernmental Welfare Payments				
	<b>Sub-Totals (carry to top of page 3)</b>				



Acct. No.	PURPOSES OF APPROPRIATION (RSA 31:4)	W.A. No.	Appropriations Current Year (omit cents)	Actual Expenditures Current Year (omit cents)	APPROPRIATIONS ENSUING FISCAL YEAR (omit cents)
	<b>TAXES</b>				
4520	Parks and Recreation		2,500.00	1,812.57	2,500.00
4550	Library		2,100.00	2,100.00	2,100.00
4583	Patriotic Purposes		500.00	3,094.72	500.00
—					
	<b>CONSERVATION</b>				
4612	Purchase of Natural Resources				
4612.1	Art.#17 Land Purchase		7,500.00	7,000.00	
—					
	<b>REDEVELOPMENT AND HOUSING</b>				
—					
—					
	<b>ECONOMIC DEVELOPMENT</b>				
—					
—					
—					
—					
	<b>DEBT SERVICE</b>				
4711	Princ.-Long Term Bonds & Notes		30,000.00	30,000.00	30,000.00
4721	Interest-Long Term Bonds & Notes		11,220.00	11,220.00	9,090.00
4723	Interest on TAN		8,000.00	7,109.88	8,000.00
—					
	<b>CAPITAL OUTLAY</b>				
—					
—					
—					
—					
—					
—					
	<b>OPERATING TRANSFERS OUT</b>				
4914	To Capital Reserve Funds:				
4915	Art.#11 Fire Truck		8,000.00	8,000.00	
4952	Art.#8 Revaluation		5,000.00	5,000.00	
—					
—					
4916	To Trust and Agency Funds:				
	(RSA 31:19-a)				
—					
	<b>TOTAL APPROPRIATIONS</b>		431,365.75	417,914.88	290,450.00

**HELP!** We ask your assistance in the following: If you have a line item of appropriation which is made up of appropriations from more than one (1) warrant article, please use the space below to identify the make-up of the line total. We hope this will expedite the tax rate process by reducing the number of inquiries from this office.

[illegible]

SOURCES OF REVENUE	W.A. No.	ESTIMATED REVENUE Current Year (omit cents)	ACTUAL REVENUE Current Year (omit cents)	ESTIMATED REVENUE Ensuing Fiscal Year (omit cents)
<b>Acct. No. TAXES</b>				
3120 Land Use Change Taxes		\$ 1,000.00	\$ 1,344.00	\$ 500.00
3180 Resident Taxes		5,000.00	5,760.00	5,000.00
3185 Yield Taxes		25,000.00	63,910.00	20,000.00
3189 Other Taxes				
3190 Interest & Penalties on Delinquent Taxes		10,000.00	10,074.00	9,000.00
— Inventory Penalties			50.00	50.00
<b>LICENSES, PERMITS AND FEES</b>				
3210 Business Licenses and Permits			930.00	
3220 Motor Vehicle Permit Fees		40,000.00	47,000.00	35,000.00
3290 Other Licenses, Permits & Fees Dogs		500.00	929.50	500.00
<b>FROM FEDERAL GOVERNMENT</b>				
3319 Other				
<b>FROM STATE</b>				
3351 Shared Revenue		54,828.00	54,828.00	50,000.00
3353 Highway Block Grant		11,000.00	13,205.00	10,000.00
3354 Water Pollution Grants		33,860.00	33,860.00	31,730.00
3356 State & Federal Forest Land Reimbursement		25,000.00	24,098.45	25,000.00
3357 Flood Control Reimbursement		-0-	1,524.00	500.00
3358 Other Railroad Tax		1,000.00	2,839.00	1,000.00
<b>FROM OTHER GOVERNMENT</b>				
3379 Intergovernmental Revenues Road Toll Ref.		200.00	187.00	200.00
<b>CHARGES FOR SERVICES</b>				
3401 Income from Departments		2,500.00	2,000.00	2,000.00
3409 Other Charges Rent Town Property		3,000.00	2,775.00	3,500.00
<b>MISCELLANEOUS REVENUES</b>				
3501 Sale of Municipal Property Histories		-0-	140.00	-0-
3502 Interest on Investments Reimb. Welfare		-0-	530.00	
3509 Other				
<b>INTERFUND OPERATING TRANSFERS IN</b>				
3914 Capital Reserve Fund				
—				
—				
3915 Enterprise Fund				
Sewer —		20,500.00	17,160.00	20,500.00
Water —		9,500.00	11,260.00	10,000.00
Electric —				
3916 Trust and Agency Funds				
<b>OTHER FINANCING SOURCES</b>				
3934 Proc. from Long Term Notes & Bonds				
— Fund Balance		20,000.00	19,845.00	10,000.00
<b>TOTAL REVENUES AND CREDITS</b>		<b>\$262,888.00</b>	<b>\$314,248.95</b>	<b>\$234,480.00</b>

Total Appropriations	\$290,450.00
Less: Amount of Estimated Revenues, Exclusive of Taxes	\$234,480.00
Amount of Taxes to be Raised (Exclusive of School and County Taxes)	\$ 55,970.00

**BUDGET OF THE TOWN OF** STRATFORD, **N.H.**  
**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**







# TAXES ASSESSED & TAX RATE 1991

## Statement of Appropriations:

Town Officers Salaries.....	\$ 30,000.00
Town Officers Expenses.....	12,500.00
Election & Registration Expenses.....	2,000.00
Cemetaries.....	1,500.00
General Government Buildings.....	13,000.00
Article #8 Revaluation.....	5,000.00
Planning & Zoning.....	750.00
Legal Expenses.....	3,500.00
Article #10 N.C. Council, Inc.....	566.00
Article #7 Town Audit.....	5,200.00
Police Department.....	19,000.00
Fire Department.....	23,500.00
Civil Defense.....	550.00
Dog Officer.....	750.00
Town Maintenance.....	40,500.00
General Expense of Highway.....	275.00
Street Lighting.....	10,500.00
Article #15 Garbage Removal.....	41,350.00
Article #16 Recycling.....	15,000.00
Town Dump.....	1,500.00
Health Department & Town Nurse Expenses.	6,025.00
Hospitals & Ambulances, Art. #20, 21, 22, 23, #24, & 25....	16,980.00
General Assistance.....	6,000.00
Libraries.....	2,100.00
Parks & Playgrounds.....	2,500.00
Patriotic Purposes.....	500.00
Article #30 Forester.....	2,000.00
Principal Long Term Notes & Bonds.....	30,000.00
Interest Long Term Notes & Bonds.....	11,220.00
Interest - Tax Anticipation Notes.....	8,000.00
Article #17 Land Purchase.....	7,500.00
Aritcle #14 Master Plan.....	6,000.00
Article #9 Sand & Salt Spreader.....	4,500.00
Article #12 Portable Pump.....	6,500.00
Article #13 Overhead Doors.....	3,100.00
Article #11 Fire Dept. Capital Reserve..	8,000.00
Article #29 Highways & Bridges.....	25,000.00
Municipal Water.....	9,500.00
Municipal Sewer.....	20,500.00
FICA, Retirement & Pension.....	8,500.00
Insurance.....	20,000.00
Total.....	\$431,366.00

<u>Revenues:</u>	
Resident Taxes.....	\$ 6,170.00
Yield Taxes.....	61,564.00
Interest & Penalties on Taxes.....	9,000.00
Inventory Penalties.....	50.00
Land Use Change Tax.....	1,219.00
Shared Revenues.....	54,828.00
Highway Block Grant.....	13,205.00
Railroad Tax.....	2,839.00
State Aid-Water Pllution Projects.....	33,860.00
State-Federal Forest Reimbursement.....	24,098.45
Cable Franchise Fee.....	1,524.00
Motor Vehicle Permit Fees.....	35,000.00
Dog Licenses.....	578.00
Business Permits, Licenses & Filing Fees.	200.00
Income From Departments.....	2,000.00
Rent of Town Property.....	2,775.00
Sale of Town Property.....	560.00
Welfare Reimbursements.....	530.00
Income from Water & Sewer Departments....	30,000.00
Fund Balance Used to Reduce Taxes.....	19,845.00

Total Revenues & Credits.....\$ 299,845.00

Tax Rate Computation:

Total Town Appropriation.....	\$ 431,366.00
Total Revenues & Credits.....	299,845.00
Net Town Appropriations.....	131,521.00
Net School Tax Assessment.....	395,581.00
County Tax 1991.....	50,703.00
Total of Town, School & County.....	577,805.00
Deduct Total Business Profits Tax.....	103,071.00
Add War Service Credits.....	5,400.00
Add Overlay.....	23,953.00
Property Taxes To Be Raised.....	\$ 504,087.00

Valuation     \$15,886,777 x \$31.73 =             \$ 504,087.43

Tax Rate Breakdown:

Town	\$ 9.28
School	19.70
County	<u>2.75</u>
Total	\$31.73

Jan. 27, 1992

Board of "Selectman  
Town of Stratford

We, the undersigned, hereby request  
the following article be placed in the  
1992 warrant:

"The position of Tax Collector be an  
elected, three year, <sup>Part Time</sup> ~~part-time~~ term.  
Voted by Ballot."

Michelle Haynes

Vera Bartlett

Brenda Phillips

Shirley L. Burns

Cora Davenport

Cathy L. Burns

Donald LaCasse

Corinne Blodgett

Liane Bartlett

Thurman Blodgett

Roger Stinson

Wayne Dwyer

Earl L. MacKenzie

Victor J. Jr

Brynn Paradis  
Selectman Ch.

Roger J. Vella

Reference for Article #9:

NORTH COUNTRY COUNCIL REPORT

North Country Council is a Regional Planning Commission for 51 towns in northern New Hampshire. It was established almost 20 years ago by the legislature to respond to communities' needs for local and regional planning and development programs. As a membership organization, the Council is supported by local community dues which are used to match state and federal funding sources.

Assistance available to member towns includes municipal planning, regional planning, transportation planning, business and industrial planning/development, landscape architecture, solid waste planning, resource management, GIS mapping and public education. The Council provides this professional assistance to Planning Board, Boards of Selectmen, Zoning Boards of Adjustment, Conservation Commissions, Solid Waste Districts, Local Development Corporations, Non-Profit Community Organizations, Chambers of Commerce, Educational Institutions and Social Service Organizations and Agencies in our MEMBER towns.

In STRATFORD, the Council provided general technical assistance on planning and land use. In addition, the Council has been working very closely with the town in the updating of the Stratford Master Plan. Through a grant from the US Federal Emergency Management Agency, the Council has worked with Stratford on reviewing and strengthening its flood insurance program. As part of the Council's "Voices of the Northern Communities" project, staff met with local officials to inform them of Northern Forest Lands issues and to hear their concerns, desires and opinions on these issues. Those views will be communicated through the Council to state and federal officials. NCC staff also prepared a successful \$3,427 grant application to the Governor's Recycling Office which helped fund the county recycling center. The Council continued to provide technical and administrative assistance on the Stratford CDBG Housing Rehabilitation Study. As a result of this study, the Council prepared a \$350,000 CDBG housing rehabilitation grant application. NCC staff provided grant administration for the town's CDBG Water Feasibility Study, acting as a liaison between the engineer and the town.

Throughout 1991 North Country Council continued its commitment to local and regional planning assistance. The year also saw the Council rededicate its economic development program to address the worsening North Country economy, its solid waste



program to aggressively reduce the volume of solid waste generated in the region, and its land use program to address the problems confronting the Northern Forest.

In the ensuing year the Council will continue its present course and work program with an intense commitment to local technical assistance, development of local leadership and ability, and the provision of membership services to support community and regional needs.

Person interested in regional issues as discussed in this report are urged to contact their selectmen for appointment as Council representatives or committee members.

Preston S. Gilbert  
Executive Director  
North Country Council, Inc.

---

Reference Article #10:

The present Police Cruiser is now five years old with approximately 75,000 miles.

This warrant article requests funds to purchase a new one. This new police cruiser would be a 1992 Ford Crown Victoria, the same as the present model. It is to be equipped with power door locks, auxilliary fuse box, speaker wiring installed, standard power window controls, L.H. spotlight, Bearcat Scanner, headlight flasher, Teflon police job and a cloth front seat with a vinyl rear seat.

Decals, radio change over, cage removal and re-installation costs, etc. would be taken from the 1992 Police Dept. Budget.

---

Reference Article #11:

The fire department is actively seeking a replacement truck and would to have the permission from this meeting to withdraw these funds should a replacement be found. Without this meetings approval to withdraw these funds a special town meeting would be required to vote on the release of Capital Reserve Funds.

Reference for Article #12:

A new OSHA safety regulation was passed in 1991 requiring a certain number of air packs for safety. The Stratford Hollow Fire Department presently has three Scot Air Packs and the North Stratford Department has four MSA's. Each department has been trained and certified in their respective air packs. With these new regulations they must have at least a total of six packs per department. Therefore, this article requests monies enough for each department to purchase the air packs necessary to bring them into compliance with the new OSHA Safety Laws.

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Reference for Article #13:

The Board of Selectmen have been approached and have discussed the possible sale of this property. This lot contains approximately 40 acres, the Quonset Hut Building. This lot is where the septage sewer pits are located. Federal releases would be required due to the Federal Funds used to build the pits. This site also encompasses the salt shed and is the present site of the recycling bin. This article seeks your consideration regarding the possible sale of this land.

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Reference for Article #14:

The Stratford School District has had the school lands surveyed. The surveyors discovered that one of the deeds issued for school use was actually issued to the Town rather than the school. The Board of Selectmen have been asked to transfer this property to the school. Research indicated that in 1959 at a town meeting all other school lands had been transferred except this parcel. This parcel is three acres +/- and is currently known as the area called the pines. This article seeks your permission to deed this property from the town to the school. The deed would also have to include the original wording indicating that the land is "...for use as a school park, town forest or playground..." this would be consistent with the permitted uses expressed in the original deed--you could not safely extend school construction on to this property.

Reference Article #15:

The Town has been informed by Dean Parker of Ray O. Parker & Son, Inc. that as of July 1st, 1992 the towns rubbish will be shipped to the Sanco landfill. The following is a breakdown of the costs requested in Article 15:

Curbside Rubbish pick up	\$33,000.00
3 months of landfill costs	
in Lyndonville @ \$1,000.	
per month	3,000.00
Tonage price at Sanco is	
\$49.00 per ton. The town	
average 375.635 tons in	
1991.	18,406.00
	<u>\$54,406.00</u>

Should the towns tonage be reduced due to more voluntary recycling the tonage amount would be reduced, therefore reducing the costs to the town. At this time, no significant reduction in tonage has been realized from the current recycling trend.

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Board of Selectmen

December 10, 1991

Town of Stratford, NH 03590

As a valued customer of Ray O. Parker & Son, Inc., I am writing to inform you that we have formed a new business entity that will allow us to continue disposing of your solid waste for many years to come.

As you know, I have been involved in the waste disposal and hauling business for more than 20 yrs. I have been most recently involved with the Northeast Kingdom Waste Management District as its Chairman.

The District has tried its very best to meet the needs of the Northeast Kingdom. However, due to the nature of the solid waste business and the diverse opinions of its membership, it has become extremely difficult for the District to meet its goal of providing disposal capacity for the District communities. The District has met with considerable adversity and is currently without a budget or the ability to enter into interim disposal contracts on the behalf of its member communities.

It is for the above reasons and others that I have resigned from my position in the District and am forming a new company called Sanco Parker Environmental Services. Private enterprise has to take the lead in helping our area communities and the District to solve its solid waste disposal problems.

As the name implies Consumat Sanco, Inc. is a partner in this venture. Consumat Sanco owns an existing, lined,



state-of-the-art landfill within 30 miles of our District. Consumat Sanco also has considerable experience and expertise in all aspects of solid waste management. It is our intent to put these assets to good use here in the Northeast Kingdom. We do not need to reinvent the wheel.

Our new company will provide to its customers transportation services, a central transfer station and recycling center, recycling education services, and secure landfill disposal contracts. You shall be receiving a letter from Consumat Sanco on behalf of this new entity within the next week outlining further details of our venture.

For you, this means that your waste will be taken care of in an environmentally sound and professional manner and at a reasonable cost.

We will be contacting you in the near future to set up a time for discussing your particular needs in more detail. If you have any more immediate needs, do not hesitate to call me.

Very Truly Yours,

ss/Dean G. Parker

Dean G. Parker

Reference for Article #16:

1992 Cōōs County Recycling Budget

Salaries	\$ 18,600.00
Employees Benefits	4,930.00
Worker's Compensation	1,700.00
Legal Services	00.00
Other Supplies & Expense	3,000.00
Electricity	900.00
Water	200.00
Fuel	700.00
Communications	600.00
Equipment Repairs	2,000.00
Transportation	3,000.00
Building/Grounds Maintenance	1,000.00
Equipment	00.00
Property Insurance	2,000.00
Building Improvements	5,000.00
Total Budget	\$ 43,630.00

Distribution Based on Weighted Average of Equalized Valuation and Population:

Colebrook	30.55%	\$13,328.00
Canaan	14.67%	6,400.00
Stewartstown	12.01%	5,240.00
Stratford	9.59%	4,184.00
Pittsburg	16.89%	7,369.00
Columbia	9.16%	3,996.00
Clarksville	4.86%	2,120.00
Lemington	2.26%	986.00
Totals	100.00%	\$43,630.00

Stratford's Recycling Center has been operating for a couple of months and it appears that more people are bringing their recyclables to the Center. More dedication to recycling will have to be done prior to seeing a definite reduction of costs now paid for rubbish pick up and landfill fees. Ray O. Parker & Son, Inc. has not seen a reduction on tonage as yet. Some complaints have been received regarding persons leaving bags of recyclables for someone else to sort and/or leaving empty bags in the bins or littered around the area. When items are brought to the bin please be sure to place the recyclables in their respective portion of the bin. It is hoped that in 1992 a cement slab & a small building may be added. All items are supposed to be rinsed before placing in the container. Caps should be removed from glass or plastic. We would like to see more voluntary participation before recycling become mandatory.

Reference for Article #17:

JANUARY 17, 1991

We, the undersigned being legal voters in the Town of Stratford  
would like to hereby request the following article to be inserted  
in the 1992 Town Warrant:

To see if the Town will vote to raise and appropriate the sum of \$5,000.00 (five thousand dollars) to be placed in a capital reserve account for the purpose of a new or used ambulance replacement or for the purpose of acquiring additional or replacement equipment.

And to further designate the Board of Selectmen as agents authorized to make withdrawals from the Capital Reserve Account as proposed by the Stratford Ambulance Corps.

Ruth Coney  
 Walter Bruno  
 Grace Kernal  
 William H. Kiley  
 Keith Johnson  
 Abnera Follows  
 Susan J. Sosa  
 Daisy Sosa  
 Harriet Savage  
 Josephine Harding  
 Bernard Harding  
 Charles Covey

Reference for Article #18:

DISTRICT A-1 AMBULANCE SERVICE  
P.O. Box 272  
Colebrook, NH 03576

Gentlemen:

The Ambulance District A-1 respectfully requests that you insert the statement listed below in the Town Warrant for this year.

Between September 1, 1990 and September 1, 1991, the Colebrook Ambulance made 495 runs, a 77% increase over the previous year, Pittsburg made 84 runs, a 68% increase and Stratford, 40 runs, a 34.4% increase. Because of the increasing disparity in revenue, it is more necessary than ever to receive assistance from the towns. It should be noted that all funds designated from the towns to the Ambulance District A-1 are placed in a restricted fund by the UCVH Board of Directors; this fund consists solely of town appropriations and the fund is restricted to the replacement, repair and acquisition of ambulances. These funds can be used only by a majority vote of the Board.

Unfortunately, volunteerism is the key element to our Ambulance District and as all other organizations are experiencing, the work demands for a volunteer squad are making the staffing of the ambulance service more and more difficult. Although the volunteers are paid when they are actually on ambulance runs, the study hours, recertification and update hours (which are considerable), are done voluntarily. However, we are hopeful that more volunteers will participate in the forthcoming courses and assist those few who are now providing most of the volunteer service.

Our sincere thanks to all of you for your assistance in this matter.

Sincerely,

/ss

Bonita Brousseau, Chairman  
Ambulance District A-1

Reference for Article #19:

Thankyou for your 1991 contribution to the Northumberland Ambulance Corp. These funds help to insure that the service we have can continue.

For 1992 we are asking for the same contribution as 1991. Thank you for your contribution. If you have any questions or concerns about the ambulance service, you can direct them to the Town Office in Groveton or directly to the Ambulance Corps.

Town of Northumberland  
Office of the Selectmen

Reference for Article #20:

UPPER CONNECTICUT VALLEY MENTAL HEALTH &  
VERSHIRE CENTER  
1991 FACT SHEET

For more information call 237-4955  
Upper Connecticut Valley Mental Health Center:

UCVMH & Developmental Services is a private, non-profit agency serving an area from Pittsburg to Stark, NH and bordering Vermont Towns.

We provide out-patient mental health services including psychiatric evaluations, psychological evaluations, medication evaluations and treatment, 24 hour emergency services, and individual and group treatment. The services we provide are confidential. Standard fees are charged, but may be adjusted according to a person's ability to pay. Our Partial Hospitalization Program provides day treatment for clients with chronic and severe mental health problems.

Residential services for developmentally disabled and/or mental health clients are provided by Specialized Home Care/Individualized Service Options, Apartment Supervision and Respite Programs.

From July 1990-June 30, 1991, UCVMHC provided the following services to Stratford residents:

884 Individual Therapy Visits  
197 Family Therapy Visits  
250 Group Therapy Visits  
195 Emergency Treatment Visits

1,526 Total = Total charges for services \$137,340.\*

\* We average about 59% collection of fees charged.

Vershire Center:

The Vershire Center has provided vocational training, sheltered workshop and community based job placements to more than 100 individuals over the last 10 years. Community employers have worked closely with the Center to provide meaningful work opportunities for individuals with disabilities. In the past 4 yrs. alone, 54 people have been placed in the community job market through Vershire's program.

Presently, Vershire Center has community programs operating at the Balsams Hotel & Ethan Allen, as well as laundry service & custodial program serving 30 businesses in the Colebrook Area. The Vershire Van travels more than 200 miles a day transporting clients from Stark, Stewartstown, and points in between for their individual training programs.

Town Donations: The amount received from Stratford in 1991 was \$950. The amount requested for Stratford in 1992 is \$950.00. We appreciate the support of Stratford voters to allow UCVMHC & Vershire Center to continue to provide easily accessible and quality programming to serve residents experiencing mental health problems or with developmental service needs.



Reference for Article #21:

NORTHERN COOS COMMUNITY HEALTH ASSOCIATION

January 15, 1992

Board of Selectmen

Dear Members of the Board:

We respectfully request that you approve the insertion of an article in support of NCCHA in the warrant of the March 1992, meeting. This year we are again suggesting an appropriation of \$3,500.00

1991 was a very hectic year. The volume of skilled nursing visits increased of 100% and Homemake/Home Health Aide visits increased by nearly 30%. The need for home health care is growing rapidly; and as patients are discharged earlier from hospitals, we anticipate the need for home health services in this area will continue to increase dramatically.

We are fortunate to have the support of the towns we serve. We depend on town appropriations to bridge the ever-widening gap between available funding and the cost of providing home health services to our patients.

Thank you for your consideration of our appropriation request. If you have any questions, please do not hesitate to call me.

Sincerely

/ss

Elaina Johnson, RN  
Director, NCCHA

Reference for Article #22:

UPPER CONNECTICUT VALLEY HOSPITAL

During the fiscal year 1991, the UPVH attended 3308 patients in the Emergency Room. Additionally, a Walk-In Clinic was opened in late February 1991, offering a medical service (for a reduced fee) during limited hours, Thurs-Sun., for patients needing physician services for non-emergency illnesses. At the close of our fiscal year, the Walk-In-Clinic had attended 807 patients. It is estimated that 8000 E.R. visits are required in order to break even in that department.

During 1991, UCVH expended \$149,000 in capital equipment, some of which included a diagnostic ultrasound, a new ambulance and two-way radios for ambulance volunteers; this equipment is vital to the operation of an emergency service.

Additionally, in Feb. 1991, our Emergency Room physician coverage was increased to 24-hour in-house availability. Although this augments the financial loss of the Emergency Room, it was felt by the Board, administration and Medical Staff, that the time had come for the North Country to have this comprehensive coverage.

During fiscal year 1991, UCVH, paid our employees 1.4 million in salaries (exclusive of physician fees), a significant portion of which is allocated to 24-hour Emergency services.

In 1991, \$18,850 was collected from the towns for assistance in the provision of emergency services at UCVH. In order to continue this comprehensive coverage, we urge you to continue this essential and much needed support. Thankyou.



Reference for Article #23:

TRI-COUNTY COMMUNITY ACTION

In summary, this past year the Colebrook Outreach Center has served 35 households consisting of 96 people for the town of Stratford plus providing them with 57 client service units. In addition we have provided town families with approximately \$13,098.20 in direct services or products and Stratford families with \$30,448.53 in fuel assistance.

If you have any questions regarding these services or this request of \$1,300.00 from your town, I shall be glad to hear from you.

Sincerely,  
/ss  
Carleton R. Lord

Statistics Re: Stratford/North Stratford monies expended on residents through the Lancaster CAP office.

1990-91 Fuel Assistance - \$29,748.53

New fuel season 1991-92 (12-2-91 / 12-31-91)  
Grand Total \$38,658.53.

I look foward to serving you in 1992.

Sincerely,  
/ss

Harriet E. Forbush, Outreach Coordinator

Outreach Report

Outreach is the field services arm of the Tri-County Community Action Program. The purpose of this program is to assist low-income, elderly, and handicapped persons to solve individual problems and meet their needs through individual and/or group self-help efforts. Outreach coordinators accomplish this purpose by providing information, referrals, guidance, organizational assistance, individual counseling and be effectively linking and utilizing community resources.

This program operates primarily during the spring and summer months. Last summer, the following numbers of people were served by the Colebrook area center.

<u>Category</u>	<u>Types of Assistance</u>	<u>Client Service Units</u>
Food	Emergency food supplies, food stamps, government surplus foods, consumer education, food baskets nutrition.	30
Energy	Out-of-fuel, weatherization woodstove, fuel wood, home repairs, furnaces	9

Homeless	Homeless or in imminent danger of being homeless	8
Housing	Emergency Placements, furnishings, loans, home improvements, tenant/landlord relations, relocations	
Budget Counseling	Money management, debt management, financial planning	
Health	Medicare, Medicaid, mental health, home health	4
Income	Job Corps, employment referrals, job training, welfare referral	3
Transportation Legal Asst.	Emergency rides, car pools Information & Referral to Legal Ais	
Other	Miscellaneous	3
Total		<u>57</u>

FUEL ASSISTANCE FOR THE TOWN OF STRATFORD

73 Households representing 211 individuals \$30,448.53

WEATHERIZATION 2 households \$5,718.76

FEMA(Emergency Food & Shelter	\$ 5,179.77
USDA(Food products distributed	13,453.99
Emergency Food Pantry Assistance	2,400.44
Homeless-Emergency Food and/or shelter	2,200.00
Volunteer Hours @ \$4.25/hr.	1,972.00
	<u>\$25,206.20</u>

Reference for Article #24:  
AMERICAN RED CROSS

Mr. Milton Paradis, Selectman  
Town of Stratford  
P.O. Box 366  
N.Stratford, NH 03590

The Board of Directors of the Greater White Mt. Chapter of the American Red Cross respectfully requests your consideration for an appropriation in your 1992 annual town budget for financial support of your local American Red Cross Services.

Due to our enormous territory size and the number of residents we serve, we continually need to seek funding in support of our services. The American Red Cross provides emergency communications to families with members in the Armed Forces as well as disaster relief services, at no cost to the individuals or communities. During the past year, your local Red Cross Chapter assisted two Stratford Families with emergency communications to members of the Armed Forces and your community did not require any of our disaster services this past year. Funds are expended on a continuous basis to maintain a high level of service in these areas. Therefore, we are requesting your support for the above mentioned through an appropriation of \$.30 per resident in your community.

We thank you for your past support of Red Cross services. We would be pleased to come before you to more fully discuss this request and to respond to any questions you might have with reference to the American Red Cross. Your assistance in presenting our request to your community will be greatly appreciated.

Sincerely,  
/ss Tracey Petrozzi  
Chapter Chairman

North Country Branch  
157 Main St.  
Berlin, N.H. 03570  
(603)752-3500  
1-800-834-1501

Reference for Article #25:  
WATER REPORT

North Stratford's Water System was originally built back in 1920, and it is the same system the town is using today. The source of water supply is the Kimball Brook Watershed located in town.

In 1986 the Safe Drinking Water Act was amended to include a regulation requiring towns that are using surface water supplies (like lakes & brooks), to either start filtering that water, or to switch over to using groundwater wells.

Another option was also provided. This third option, called Avoidance, will allow a town to continue to use its surface water supply, if it can meet strict water protection requirements. If the town wants to pursue this option it needs to notify the State of New Hampshire of its intentions by March 29, 1992.

Last year, North Country Council assisted the town in applying for and receiving money from the Community Development Block Grant program to hire an engineer to do a feasibility study on what the town's options are for complying with this regulation.

The engineering firm of T & M Associates of Lebanon, N.H. was hired last spring to carry out this study over the summer. Their findings have been discussed with the Selectmen, with representatives from the State Dept. of Environmental Services, at a public hearing here in town and with other interested parties.

Another organization that has assisted the town throughout this process has been Rural Housing Improvement the northeastern Rural Community Assistance Program. Both RHI/RCAP has provided the town with assistance in assessing the town's situation regarding regulations, understanding the funding options available, and evaluating the alternatives outlines in the engineering study.

There are three alternatives that appear to appropriately address Stratford's situation. These are 1) build a "Slow Sand" water filtration plant, 2) switch to using groundwater wells, or 3) seek an "Avoidance" and install monitoring equipment and establish a watershed protection program.

In summary, the option of filtering is the most expensive, but would provide the safest long-term solution. The community would continue to use the same source of water, but a filtration plant would have to be built and operated.



The groundwater option is one of the less expensive options. The town would have to abandon its current source of water and search for groundwater wells that would be suitable for the town's purposes. How much risk there is that those wells could be contaminated someday is uncertain.

The Avoidance option is the least expensive, but would be the riskiest as far as the possibility of water contamination occurring up in the watershed area. This is the same risk that we have always had, since this option essentially lets us continue using our present system. There would be increased monitoring and watershed protection requirements and costs, however, involved in this option. The town needs to know what it is that you want to do.

The Selectmen, at this point, feel that the best course for the town is to apply for the Avoidance option and see whether they can meet the stringent requirements that are involved with it. If avoidance is not feasible, at that time they will look further into either filtering or looking for groundwater.

There is also a possibility that since the town is unsure of what approach to take that an extension may be applied for. Whether or not the town is granted this extension is questionable. However, if Avoidance must be applied for by June 29th of this year. The Selectmen would like to hire their engineer to complete and submit applications on their behalf to the State regarding the town situation. Warrant Article # 25 asks you to raise and appropriate the funds needed to accomplish this important step.

#### Reference Article #26:

Current Use was originally created for the purpose of a tax relief to those who wanted to keep and maintain large parcels of land, undeveloped. Those not in current use have paid the price for others to have this privilege. Nash Stream alone has costs the taxpayer several thousands of dollars in lost revenue. This article deals with a study committee to find out exactly how much it is costing the taxpayer that is not in current use and whether or not there is an alternative. This affects the towns in the North Country the most. This proposed effort may or may not change the present laws. Singularly the voices of the taxpayers have not been heard, perhaps a joint effort may have more of an impact on future legislation that would equally stabilize the tax structure.

**Plodzick & Sanderson**  
Professional Association  
accountants & auditors

Stephen D. Plodzick, PA  
Robert E. Sanderson, PA  
Paul J. Mercier, Jr., CPA  
Edward L. Perry, CPA

Armand G. Martineau, CPA  
Turner M.J. Maynard, CPA  
James A. Sojka, CPA  
John C. Smith, CPA

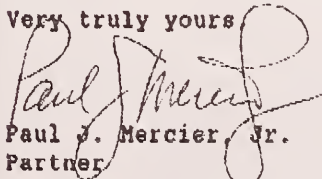
February 14, 1992

Members of the Board of Selectmen  
and Administrative Assistant  
Town of Stratford  
Town Hall  
North Stratford, New Hampshire 03590

As I discussed with Fran yesterday, in order to comply with generally accepted auditing standards, I cannot conclude the Town's audit until we have received a signed representation letter from the Board of Selectmen or to consider your reasons for not giving us your representations as scope limitations. This would result in my having to either qualify or disclaim an opinion on the Town's financial statements. However, since all other aspects of the audit are complete, I am pleased to enclose those financial statements and schedules that you normally include in the Town Report. They are marked "DRAFT" pending conclusion of the above matter.

Please do not hesitate to call me if you have any questions.

Very truly yours

  
Paul J. Mercier, Jr.  
Partner

PJM/lgm  
Encl.

Feb 3 1992  
(Date)

Plodzick & Sanderson  
Professional Association  
193 North Main Street  
Concord, New Hampshire 03301

In connection with your audit of the general purpose financial statements of the Town of Stratford as of December 31, 1991, and for the year then ended for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the financial position of the Town of Stratford and the results of its operations and changes in financial position of its proprietary and similar trust fund types in conformity with generally accepted accounting principles, we confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

1. We are responsible for the fair presentation in the financial statements of financial position and results of operations of the Town of Stratford and changes in financial position of its proprietary and similar trust fund types in conformity with generally accepted accounting principles. Because of our limited expertise with generally accepted accounting principles, including financial statement disclosure, we have engaged you to advise us in fulfilling that responsibility. The financial statements include all properly classified funds and account groups of the oversight unit and all component units required by generally accepted accounting principles to be included in the financial reporting entity. Component units are separate organizations, functions, and activities of government. The oversight unit is the primary unit of government directly responsible to the Board of Selectmen that has oversight responsibility over those other organizations, functions, and activities.
2. We have made available to you, if and to the extent requested by you, all--
  - a. Financial records and related data.
  - b. Minutes of meetings of the Town of Stratford, or summaries of actions of recent meetings for which minutes have not yet been prepared. We have not knowingly withheld from you any financial records or related data that in our judgment would be relevant to your audit.
3. There have been no--
  - a. Irregularities (intentional misstatements or omissions of amounts or disclosures in financial statements or misappropriations of assets) involving administrative officials or employees who have significant roles in processing transactions or safeguarding assets.
  - b. Irregularities involving other employees that could have a material effect on the financial statements.

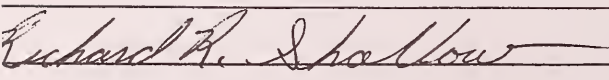


- c. Communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices or grant contract provisions, laws and regulations that could have a material effect on the financial statements.
- 4. We have not adopted any plans nor do we have present intentions that may materially affect the carrying value or classifications of assets, liabilities, or fund balances in the financial statements.
  - 5. The following have been properly recorded or disclosed in the financial statements:
    - a. Joint ventures and related party transactions and related accounts receivable or payable, including revenues, expenditures, loans, transfers, leasing arrangements, and guarantees.
    - b. Arrangements with financial institutions involving repurchase or reverse repurchase agreements, compensating balances, or other arrangements involving restrictions on cash balances and line-of-credit or similar arrangements.
    - c. Agreements to repurchase assets previously sold.
  - 6. There are no--
    - a. Violations or possible violations of budget ordinances, grant contract provisions, or laws or regulations (including those pertaining to adopting and amending budgets) that have come to our attention whose effects are regarded as significant enough to be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
    - b. Other material liabilities or gain or loss contingencies that are required to be accrued or disclosed by Statement of Financial Accounting Standards No. 5.
    - c. Reservations or designations of fund equity that were not properly authorized and approved.
  - 7. There are no unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with Statement of Financial Accounting Standards No. 5.
  - 8. There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements, and there are no undisclosed assets or liabilities.
  - 9. Provision, when material, has been made to reduce excess or obsolete inventories to their estimated net realizable value.
  - 10. The Town of Stratford has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged.
  - 11. We are responsible for the Town of Stratford compliance with laws, regulations and grant contract provisions applicable to it; and we have identified and disclosed to you all laws, regulations, and

grant contract provisions that have a direct and material effect on the determination of financial statement amounts. We have complied with all aspects of laws, regulations, and contractual agreements that would have a material effect on the financial statements in the event of noncompliance.

12. We have identified all accounting estimates (approximations of financial statement amounts made when measurement of the amounts or the valuation of accounts is uncertain pending the outcome of future events, or when relevant data cannot be accumulated on a timely, cost-effective basis) that could be material to the financial statements, including the key factors and significant assumptions underlying those estimates, and we believe the estimates are reasonable in the circumstances.
13. No events have occurred subsequent to the balance sheet date that would require adjustments to, or disclosure in, the financial statements.
14. With respect to Federal financial assistance programs--
  - a. We have identified in the Schedule of Federal Financial Assistance all assistance provided by Federal agencies in the form of grants, contracts, loans, loan guarantees, property, cooperative agreements, interest subsidies, or direct appropriations.
  - b. We have identified the requirements governing types of services allowed or not allowed; eligibility; matching, level of effort, or earmarking; reporting; claims for advances and reimbursements; and amounts claimed or used for matching that are applicable to major Federal financial assistance programs.
  - c. We have complied with reporting requirements in connection with Federal financial assistance, and information presented in Federal financial reports and claims for advances and reimbursements is supported by the accounting records from which the basic financial statements were prepared.
  - d. Amounts claimed or used for matching were determined in accordance with relevant guidelines in OMB Circular A-87, "*Cost Principles for State and Local Governments*" and OMB Circular A-102, "*Grants and Cooperative Agreements with State and Local Governments*".
  - e. We have identified and disclosed to you all amounts questioned, as well as known violations of requirements that, if not complied with, could have a material effect on a major Federal financial assistance program, and all civil rights complaints filed against us or investigations completed or in progress of which we are aware.

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SCHEDULE 1  
Summary of Tax Warrants  
For the Fiscal Year Ended 12-31

--Levies of--

<u>Dr.</u>	<u>1991</u>	<u>Prior Yrs.</u>
Uncollected Taxes-1-1-91		
Property	\$	\$293,516.
Resident		5,760.
Yield		1,215.
Land Use Change		1,089.
<u>Taxes Committed to Collector</u>		
Property	\$498,688.	
Resident	6,070.	
Yield	63,910.	
Land Use Change	1,344.	
<u>Added Taxes</u>		
Property	272	
Resident	310	100.
Overpayments	567.	10.
Interest Coll. on Taxes	1,075.	8,904.
Penalties on Resident Taxes	21.	74.
Total Debits	\$572,257.	\$310,668.
<u>Cr.</u>		
Remitted to Treasurer		
Property	\$349,145.	\$225,846.
Resident	4,750.	730.
Yield	62,141.	696.
Land Use Change	1,344.	
Interest	1,075.	8,904.
Penalties	21.	74.
Abatements Allowed		
Property	1,268.	
Resident	230.	3,980.
Properties Taken to Lien		68,903.
Uncollected Taxes - December 31, 1991		
Property	\$149,208.	
Resident	1,400.	1,050.
Yield	1,690.	519.
Excess Credits	( 15.)	( 34.).
Total Credits	\$572,257.	\$310,668.
	=====	=====

# SCHEDULE 11

## Summary of Tax Lien Accounts For the Fiscal Year Ended 12-31-91

-Dr.-	Levies of		
	1990	1989	Prior
Unredeemed Taxes 1-1-91 \$		\$31,013.	\$31,206.
Taxes Executed to Town	77,192.		
Int. & Costs After Sale	<u>303.</u>	<u>1,813.</u>	<u>9,010.</u>
Total Debits	<u>\$77,495.</u>	<u>\$32,826.</u>	<u>\$40,216.</u>
	=====	=====	=====

### -Cr.-

Remitted to Treasurer			
Redemptions	\$ 8,260	\$13,695.	\$30,306.
Int.&Costs After	303	1,813.	9,010.
Abatements		33.	
Unredeemed Taxes 12-31-91	68,907.	17,572.	542.
Excess Debits(Credits)	25.	( 287)	358.
Total Credits	<u>\$ 77,495</u>	<u>\$32,826</u>	<u>\$40,216.</u>
	=====	=====	=====

# SCHEDULE 111

## Summary of Water Rent Warrants For the Fiscal Year Ended 12-31-91

-Dr.-	1991	1990	1989
Uncollected 1-1-91	\$	\$ 240.	\$ 165.
Water Rents Committed	<u>11,740.</u>		
Total Debits	<u>\$11,740.</u>	<u>\$ 240.</u>	<u>\$ 165.</u>

### -Cr.-

Remittance to Treasurer			
Water Rents Collected	\$11,260.		
Abatements Allowed	480.	\$ 240.	\$ 165.
Uncollected 12-31-01			
Total Credits	<u>\$11,740.</u>	<u>\$ 240.</u>	<u>\$ 165.</u>

4

SCHEDULE IV  
Summary of Sewer Rent Warrants  
For the Fiscal Year Ended December 31

			Levies of	
-Dr.-	1991	1990	1989	1988
Uncollected 1-1-91	\$	\$ 3,086.	\$1,680.	\$620.
Rents Committed	21,900.			
Interest on Rents	26.	208.	403.	301.
Overpayments		627		
Total Debits	\$21,926.	\$ 3,921.	\$2,083.	\$921.

-Cr.-

Remittance to Treasurer				
Sewer Rents	\$17,160	\$ 3,069	\$ 893.	\$620.
Interest	26	208	403	301.
Abatements	600	325	480	
Uncollected 12-31	4,140	469	307	
Excess Debits (Credits)		( 150)		
Total Credits	<u>\$21,926</u>	<u>\$ 3,921</u>	<u>\$2,083</u>	<u>\$921.</u>

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SCHEDULE V  
Summary of Town Clerk's  
For the Fiscal Year Ended December 31

-Dr.-	
Motor Vehicle Permits Issued	\$47,026.
Dog Licenses & Penalties	930.
Other Fees	1,100.
Total Debits	<u>\$49,056.</u>

-Cr.-

Remittances to Treasurer	
Motor Vehicle Permits	\$47,026.
Dog Licenses	930.
Other Fees	1,100.
Total Credits	<u>\$49,056.</u>



SCHEDULE VI  
TRUST FUNDS

Summary of Principal & Income									
For the Fiscal Year Ended Dec. 31, 1991									
	Balance		Balance		Addition		Deducts		--Balance of--
	1/1/91	12/31/91	1/1/91	12/31/91	\$	\$	\$	\$	Prin. & Inc. 12/31/91
Cemetery Funds	\$ 22,850	\$ 23,050	\$ 8,619	\$ 2,579	\$1,405	\$ 9,793	\$ 32,843		
Helen Brown Fund	10,000	10,000	1,059	927		1,986	11,986		
Rollin Baldwin Fund	3,208	3,208	4,811	4,082	1,980	6,913	10,121		
John C. Hutchins Prize	1,000	1,000	164	106	94	176	1,176		
Everett & Louise Morrison	500	500	194	50	25	219	719		
Irene Carrier Stevens Fund	2,500	2,500	327	237	250	314	2,814		
Bernard Nugent Fund	5,000	5,000	323	290	313	300	5,300		
Grant Mason Fund	1,300	1,300	( 23)	105	100	( 18)	1,282		
Lewis Allin Fund	100	100	11	6		17	117		
Gerald Whitaker Fund	1,310	1,130	46	128		174	1,484		
Library Trusts			3,142	259		3,401	3,401		
Capital Reserve Accounts									
N.S. Memorial Fund	5,386	5,436	(1,508)	200		(1,308)	4,128		
Stratford Hollow Memorial	5,154	5,154	2,975	718		3,693	8,847		
N.S.V. Fire Department	32,000	40,000	3,043	2,300		5,343	45,343		
School District Funds	45,742	120,742	29,735	9,378		39,113	159,855		
Revaluation	10,000	15,000	360	633		993	15,993		
Highway & Bridges		25,000					25,000		

TOTALS	\$146,050	\$113,250	\$259,300	\$53,278	\$21,998	\$4,167	\$71,109	\$330,409
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EXHIBIT A  
COMBINED BALANCE SHEET  
All Fund Types & Accounts

Assets & Other Debits	Special Capital	Trust	Long	Totals	Totals
ASSETS	General Revenue	Funds	Term	12-31-91	12-31-90
Cash & Equivalents	\$ 57,738	\$305,209	Debt	\$392,101	\$234,647
Investments			\$		
Receivables(Net of Uncollectables)					
Taxes	168,554			168,554	323,165
Accounts	1,625	2,036		3,661	5,791
Intergovernmental	34,688			34,688	24,779
Interfund Receivable		25,000		43,548	32,787
OTHER DEBITS	16,825				
Amt. Long Term Debt.				120,000	150,000
TOTAL ASSETS & OTHER DEBITS	\$262,605	\$330,409	\$ 120,000	\$762,752	\$771,369
LIABILITIES & EQUITY:					
Liabilities					
Acc't Payable	\$ 5,521	771		6,292	4,498
Accred Int. Payable					1,950
Retainage Payable					12,000
Intergovernmental Payable	45,581	\$159,855		205,436	237,438
Interfund Payable	43,548			43,548	32,787
Tax Anticipation Payable	75,000			75,000	95,000
Gen.Debt.Payable Obligation			\$ 120,000	120,000	150,000
Total Liabilities	\$169,650	\$159,855	\$ 120,000	\$450,276	\$533,673
Equity/Fund Balances					
Reserved Endowments		\$71,243		\$ 71,243	66,441
Reserved Encumbrances	\$ 40,360			40,360	52,060
Reserved Special Purposes		\$99,311		99,311	57,409
Unreserved:Design.Special	\$	\$		48,967	38,207
Undesignated	\$ 52,595			52,595	23,579
Total Liabilities & Equity	\$262,605	\$330,409	\$120,000	\$762,752	\$771,369

EXHIBIT A - 1  
General Fund  
Statement of Est. & Actual Revenues

Revenues	Estimated	Actual	(Over) (Under) Budget
<u>Taxes:</u>			
Property & Inventory	\$474,784	\$461,893	(\$12,891)
Resident	6,170	5,470	( 700)
Yield	61,564	64,165	2,601
Land Use Change	1,219	1,344	125
Int.&Penalties-Taxes	9,000	29,518	20,518
Total Taxes	<u>\$552,737</u>	<u>\$562,390</u>	<u>\$ 9,653</u>
<u>Licenses &amp; Permits</u>			
Motor Vehicle Permits	\$ 35,000	\$ 47,026	\$12,026
Dog Licenses	578	847	269
Bus.License,Permits,Fees	200	903	703
Total Licenses & Per	<u>\$ 35,778</u>	<u>\$ 48,776</u>	<u>\$12,998</u>
<u>Intergovernmental Revenues</u>			
<u>State:</u>			
Shared Revenues	\$157,899	\$157,899	
Highway Block Grant	13,205	13,205	
Railroad Tax	2,839	2,839	
Fed/State Forest Land	24,098	27,565	\$ 3,467
Water Polution Projects	33,860	33,860	
Other		244	244
Recycling Grant		3,427	3,427
<u>Federal Grants</u>			
Housing Feasibility	4,800	4,800	
Water Feasibility	7,200	7,200	
Total Intergovenmental	<u>\$243,901</u>	<u>\$251,039</u>	<u>\$ 7,138</u>
<u>Charges For Services:</u>			
Income From Depts.	\$ 2,000	\$ 1,857	\$ ( 143)
Rent of Town Property	2,775	3,275	500
Water Rents	9,500	10,855	1,355
Sale of Histories		140	140
Total Charges	<u>\$ 14,275</u>	<u>\$ 16,127</u>	<u>\$ 1,852</u>
<u>REVENUES:</u>			
Int. on Deposits	\$	\$ 4,315	\$ 4,315
Sale of Town Property	560	1,233	673
Ins.Div.&Reimb.		2,160	2,160
Cable Franchise	1,524	1,524	
Welfare Reimb.	530	1,076	546
Court Fines & Damages		350	350
Donations		2,000	2,000
Other		531	531
Total Revenues(Misc)	<u>\$ 2,614</u>	<u>\$ 13,189</u>	<u>\$10,575</u>
Total Revenues	<u>\$849,305</u>	<u>\$891,521</u>	<u>\$42,216</u>
<u>Unreserved Fund Bal.</u>			
Used to Reduce Taxes	<u>\$ 19,845</u>		
Total Revenues & Use	<u>\$869,150</u>		

EXHIBIT A-3  
General Fund

Statement of Changes in Unreserved-Undesignated Fund  
Balance for the fiscal year ended December 31, 1991.

Unreserved - Undesignated

Fund Balance - January 1                      \$23,579.

Deduction

Unreserved Fund Balance Used  
to reduce the 1991 Tax Rate                      19,845.

\$ 3,734.

Additions

1991 Budget Summary

Revenue Surplus (Exhibit A-1) \$42,216.

Unexpended Balance  
of Appropriations (Exhibit A-2) 6,645

1991 Budget Surplus                                      \$ 48,861.

Unreserved - Undesignated

Fund Balance - December 31                      \$ 52,595.

DETAILED STATEMENT OF PAYMENTS

Town Officers Salaries:

Milton B. Paradis.....	\$	500.00
Richard R. Shallow.....		500.00
Paul A. Haynes.....		416.67
Charlotte Blodgett.....		951.50
Edna Fuller.....		6,352.56
Nancy Marier.....		4,995.12
Frances Hawley.....		15,535.00
Linda Renaud.....		381.15
	\$	29,632.00

Town Officers Expenses:

Loring, Short & Harmon.....	\$	471.79
Equity Publishing Corp.....		583.15
N.H. Municipal Association(91 Dues)....		500.00
Registry of Deeds-Coös County.....		475.87
Postage.....		1,736.70
Northeast Infomation System.....		27.50
N.H. Tax Collectors Association(91 Dues)		34.00
Liebl Printing.....		601.00
Standard Register.....		477.73
Deluxe.....		350.28
Probate Court.....		1.50
News & Sentinel.....		96.45
Coos County Democrat.....		84.90
Treasurer, State of N.H.....		50.00
N.H. Town & City Clerks Dues.....		20.00
Coös County Commissioners.....		30.00
Homestead Press.....		67.07
Board & Administrator.....		45.00
Lyndonville Office Equipment.....		1,548.34
N.E. Telephone Co.....		1,512.37
N.H. Association of Assessing Officials		20.00
N.H. Government Finance Office.....		75.00
Wheeler & Clark.....		30.64
Charlotte Blodgett.....		400.00
Richard R. Shallow.....		600.00
Milton B. Paradis.....		600.00
Paul A. Haynes.....		500.00
Nancy Marier.....		55.62
Frances Hawley.....		349.50
Edna Fuller.....		70.58
Lyndonville Office Equip.(fire replace)		881.72
	\$	12,296.71



Election & Registration Expenses:

North Country Publishing Co.....	\$	200.00
News & Sentinel.....		156.00
Sacred Heart Parish.....		108.00
Mary Nugent.....		38.25
Daisy Bruno.....		38.25
Michelle Haynes.....		31.88
Nancy Marier.....		150.50
G. Sharon White.....		140.00
Marjorie Caron.....		75.00
Clayton Macdonald.....		49.95
	\$	987.93

Legal Expenses:

Donovan, Desjardins & Fogg.....	\$	1,913.15
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Planning & Zoning:

News & Sentinel.....	\$	37.65
Registry of Deeds-Coös County.....		96.00
N.C. Publishing Co.....		88.20
N.E. Telephone Co.....		43.26
New Hampshire Municipal Association...		50.00
Lyndonville Office Equipment.....		171.00
Lynette Emerson.....		262.56
	\$	748.67

Town Hall & Other Buildings:

Lewis Oil Co., Inc.(Town Hall).....	\$	1,790.24
Public Service Co. (Hollow Library)...		631.49
Public Service Co. (Town Hall).....		1,017.01
Public Service Co. (Old Fire Station).		617.29
Top Notch Cleaning Service.....		320.00
Larry Hook.....		14.90
Daniel Hebert, Inc.....		1,872.30
Milton Paradis.....		8.00
Lyndonville Office (Fire replacement).		1,595.68
Colebrook Carpet Center.....		132.00
Colebrook Lock & Safe.....		908.00
State of New Hampshire.....		25.00
DeBanville's.....		22.14
Kipp Alarm.....		2,905.00
Portland Glass.....		102.64
Emerson & Son, Inc.....		687.94
North Country Publishing Co.....		24.00
First Baptist Church.....		30.00
Perras Lumber Co.....		120.07
Laurence Hook, Sr.....		612.00
	\$	13,453.70

Civil Defense:

N.E. Telephone Co.....	\$	398.74
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Police Department:

John White.....	\$ 7,074.00
Helen Williams.....	3,672.00
Timothy Gould.....	1,545.75
Colin Noyes.....	101.25
Francis Hopps, Jr.....	60.75
Mildred Garfield.....	1,062.00
	<u>\$ 13,515.75</u>

Burns Truck Stop & Mini Mart.....	\$ 2,121.84
Equity Publishing Co.....	332.65
John White, Reimbursement.....	143.86
N.E. Telephone Co.....	359.33
Covell's Variety.....	50.50
Lyndonville Office Equipment.....	171.00
Geo. M. Stevens & Son, Inc.....	833.00
	<u>\$ 4,012.18</u>

Town Dump:

News & Sentinel.....	\$ 21.40
N.C. Publishing Co.....	16.00
F.B. Spaulding.....	37.60
Herbert Saunders, Jr.....	483.50
Bernard Harding.....	59.50
Laurence Hook, Sr.....	337.20
	<u>\$ 955.20</u>

Memorial Day, Etc.:

N.S. Memorial Capital Reserve Acc't. \$	3,000.00
F.B. Spaulding (Hollow Flowers).....	53.85
Martins Agway.....	40.87
	<u>\$ 3,094.72</u>

Animal Control:

David Gaudette (Dog Officer).....	\$ 500.00
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Dog Fees To State:

Treasurer, State of N.H.....	\$ 83.00
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Vital Statistics:

Treasurer, State of N.H.....	\$ 18.00
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Health Department:

Anita Covey.....	\$ 4.58
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Town Nurse Expenses:

Anita Covey.....	\$ 6,000.00
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Libraries:

Harriet Savage, Library Trustee....	\$ 2,100.00
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Cemetaries:

David Nelson.....	\$ 847.00
Ronald Scott.....	65.00
Laurence Hook, Sr.....	133.18
	<u>\$ 1,045.18</u>

Fire Department:

Burns Truck Stop & Mini Mart.....	\$ 584.48
Inland Divers, Inc.....	439.95
Northern N.H. Mutual Aid.....	319.22
Public Service Co. (Hollow Station).....	704.74
Public Service Co. (N.S. Station).....	919.78
Indian Stream Professional Association...	66.00
Daniel Hebert.....	391.30
Seaton Stone, Sr. Reimbursement.....	174.00
Lewis Oil Co., Inc. (N.S. Station).....	2,328.46
Lewis Oil Co., Inc. (Stratford Hollow)...	1,945.05
AT & T.. Red Network.....	928.63
AT & T...Phone rentals.....	86.59
N.E. Telephone.....	4,587.61
Stratford Hollow Vol. Fire Association...	690.50
Poulin's Garage.....	35.00
North Country Ford.....	33.56
Rideouts Repair.....	77.65
A.D. Sanel.....	267.48
North Region Professional Association....	43.00
Nat'l Fire Proection Association.....	58.65
Conway Associates.....	200.00
Emerson & Son, Inc.....	26.49
L.J. M. Services, Inc.....	1,567.55
Brad McVetty Trucking.....	984.13
Schurman Leask Electronics.....	1,875.48
Lancaster Hardware & Home Center.....	23.45
Ryan's Fuel Service.....	6.10
Kipp Alarm Service.....	156.00
Dalton Fire Department.....	360.00
Geo. M. Stevens & Son, Inc.....	6,290.00
H.R. Prescott & Sons.....	816.00
Laurence Hook, Sr.....	51.00
Turners Repair Center.....	15.00
B & M Heating.....	113.00
	<u>\$ 27,165.85</u>

Firemen's Payroll:

Michael Bennett.....	\$ 601.38
Douglas Goodwin.....	300.00
Richard Shallow.....	227.50
Harvey Raymond, Sr.....	91.00
John Washburn.....	81.25
Philip Hurley.....	171.50
Lannie Lesperance.....	104.00
Real Marier.....	10.00
Harry Wheeler.....	198.25
Christopher Routhier.....	84.50
John Kennett.....	78.00
Albert Riff.....	172.25
James Reynolds.....	185.25
Steven Bennett.....	286.00
Richard Riff.....	142.50
Michael Parrow.....	77.50
Jeffrey Fellows.....	97.50

George Lesperance.....	\$ 85.00
Floyd Bennett, Jr.....	191.27
Josephine Bennett.....	50.00
Thurman Blodgett.....	214.50
Lawrence Curley.....	956.25
Roger Stinson.....	143.50
Wayne Deyette.....	117.00
David Caron.....	48.75
Wayne Phillips.....	26.00
William Dunkerley.....	74.75
Keith Roy.....	32.50
David Stone.....	325.00
Patrick Curley.....	511.75
Roger Villa.....	318.50
Paul Therrien.....	126.75
Robbie Blodgett.....	117.00
Keith St. Johnson.....	9.75
Seaton Stone, Sr.....	260.00
Clifford Patten.....	189.00
Peter Roy.....	191.75
Victoria Caron.....	178.75
Kathleen Curley.....	117.00
Marion Blodgett.....	50.00
	<hr/>
	\$ 7,243.15

#### Parks & Playgrounds:

Public Service Co.....	\$ 48.29
Laurence Hook, Sr.....	601.00
Herbert Saunders, Jr.....	314.51
Covell's Variety.....	113.67
Arthur Lewis.....	159.00
Beverly Kettle.....	391.50
St. Lawrence & Atlantic.....	100.00
Colebrook Kiwanis.....	25.00
F.B. Spaulding.....	37.60
Milton Paradis.....	22.00
	<hr/>
	\$ 1,812.57

#### Recycling:

Newton Manufacturing.....	\$ 1,859.01
Laurence Hook, Sr.....	151.00
News & Sentinel.....	5.75
Côos County Recylcing.....	10,405.00
North Country Publishing.....	32.00
Herbert C. Saunders, Jr.....	159.88
Bernard Harding.....	72.25
	<hr/>
	\$ 12,684.89

Sewer Department:

Clayton Macdonald.....	\$ 2,628.30
Lloyd Gierke.....	580.80
City of Berlin.....	1,302.00
Burns Truck Stop.....	291.01
Clayton Macdonald (Reimb.).....	70.80
Colebrook Oil.....	212.73
Public Service Co. Upper System.....	920.91
Public Service Co. Lower System.....	1,211.07
N.E.Telephone Co.....	740.06
Kimbley Power Sytems.....	186.00
Arthur Whitcomb.....	359.15
Laurence Hook, Sr.....	396.20
Town of Stratford (Old Station).....	120.00
Liebl Printing.....	62.00
State of N.H. _ DES Permit.....	50.00
Fisher Scientific.....	298.50
Beverly Kettle.....	141.75
Katadyn Systems, Inc.....	452.06
M/S Printing.....	53.70
Kipp Alarm Company.....	312.00
Water Industries, Inc.....	39.07
Geo. M. Stevens.....	862.00
	<u>\$ 11,290.11</u>

Street Lighting:

Public Service Co. of N.H.....	\$ 10,406.01
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General Expense of Highway:

Public Service Co. of N.H.....	\$ 241.23
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Town Poor:

A total of \$2,191.10 had been spent. This represents 21 families containing a total of 56 individuals. Accounts were paid as follows:

Rent: \$900.00
Food: 114.45
Fuel: 371.50
Elec: 505.15
Burial: 300.00
<u>Total \$2,191.10</u>

Insurance:

Alexander & Alexander.....	\$ 1,020.00
Geo. M. Stevens & Son, Inc.....	6,286.00
Ambulance Insurance.....	1,625.00
N.H. Workers Comp.....	7,997.00
	<u>\$ 16,928.00</u>

Discounts, Abatements & Refunds:

Grace Hurley.....	\$ 92.47
Lyme Timber Corp.....	855.42



Colin Noyes.....	\$	19.00
Frederick Jordan.....		11.00
Bernice Lafeuille.....		6.00
Richard & Charlotte Robinson.....		233.88
	\$	1,217.17

Summer Maintenance:

Provan & Lorber.....	\$	1,780.00
Perras Lumber Co.....		24.41
Kenneth Hook.....		440.00
Calco, Inc.....		222.40
R.C. Hazelton, Inc.....		443.00
William Egan.....		45.00
Arthur Whitcomb, Inc.....		314.67
Public Service.....		24.92
J.J. Gould, Inc.....		784.00
Colebrook Chain Saw.....		101.20
Laurence Hook, Sr.....		13,336.70
	\$	17,516.93

Winter Maintenance:

Gould's Sales & Service.....	\$	4,170.00
News & Sentinel.....		92.40
Columbia Sand & Gravel.....		732.13
AKZO Salt, Inc.....		1,004.48
North Country Publishing.....		116.50
Covell's Equipment.....		4,703.00
Arthur Whitcomb.....		359.15
Laurence Hook, Sr.....		15,773.40
	\$	26,951.06

Water Department:

Laurence Hook, Sr.....	\$	3,558.50
John Danaïs, Co., Inc.....		495.50
Town of Northumberland.....		77.36
Public Service Co. of N.H. (Hollow) ..		134.41
Public Service Co. of N.H. (N.S.)....		181.41
N.H. Dept. of Water Resources.....		20.00
N.H. Laboratory Services.....		334.00
Union Leader Corp.....		41.40
State of N.H. DES.....		81.00
St. Lawrence & Atlantic.....		5.00
Roger Smith.....		81.00
Peter Smith.....		81.00
Lional Maltais.....		81.00
Clayton Macdonald.....		81.00
Milton Paradis.....		81.00
J.J. Gould.....		500.00
City of Berlin Health Dept.....		140.00
N.E. Telephone Co.....		12.20
Walchem Corporation.....		55.78
Burns Truck Stop & Mini Mart.....		13.09
Charlotte Blodgett.....		300.00
Water Works Supply Co.....		366.72
Treasurer, State of N.H.....		80.00
	\$	6,801.37

Stratford School District:

1990-1991 School Year.....	\$ 161,960.00
1991-1992 School Year.....	350,000.00

Memorial Day, Etc.:

*N.S. Memorial Capital Reserve Account...	\$ 3,000.00
F.B. Spaulding.....	53.85
Martin's Agway.....	40.87
	<u>\$ 3,094.72</u>

\*This expenditure is actually a return of the capital reserve funds that were left unused after the Memorial Day Celebration.

1990 Special Town Meeting: Purchase of Railroad Station

St. Lawrence & Atlantic.....	\$ 13,000.00
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Article #7 Town Audit:

Plodzik & Sanderson.....	\$ 5,200.00
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Article #8 Revaluation:

Town of Stratford Capital Reserve Acc't	\$ 5,000.00
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Article #9 North Country Council, Inc:

North Country Council, Inc.....	\$ 565.75
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Article #10 Sand & Salt Spreader:

R.N. Johnson, Inc.....	\$ 3,500.00
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Article #11 N.S. Fire Dept. Capital Reserve:

N.S. Vol. Fire Dept. Capital Reserve...	\$ 8,000.00
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Article #12 Fire Dept. Portable Pump:

Conway Associates, Inc.....	\$ 6,400.00
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Article #13 Fire Dept. Overhead Doors:

St. Johnsbury Overhead Door.....	\$ 3,520.00
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Article #14 Master Plan:

North Country Council, Inc.....	\$ 4,500.00
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Article #15 Curbside Rubbish Pick Up & Landfill:

Ray O. Parker & Son, Inc.....	\$ 46,280.61
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Article #17 Land Next To Town Hall:

Donald Campbell.....	\$ 7,000.00
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Article #18 Northumberland Ambulance:

Northumberland Ambulance Corps.....	\$ 1,200.00
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<u>Article #20 Dial Up Paging Communications:</u>	
Schurman-Leask.....	\$ 2,600.00
<u>Article #21 Dial Up Paging Comm. Monthly Costs:</u>	
N.E. Telephone Co.....	\$ 352.57
<u>Article #22 Model 1200-4 Advisory Defibrillator:</u>	
Marquette Electronics.....	\$ 6,995.00
<u>Article #23 Norther Còos Community Health Association:</u>	
Northern Còos Community Health Association	\$ 3,500.00
<u>Article #24 Còos Mental Health &amp; Vershire Center:</u>	
Upper Conn. Valley Mental Health.....	\$ 950.00
<u>Article #25 Community Action:</u>	
Community Action Outreach Program.....	\$ 1,230.00
<u>Article #29 Highways &amp; Bridges:</u>	
Town of Stratford Highways & Bridges Capital Reserve:	\$ 25,000.00
<u>Long Term Notes &amp; Bonds:</u>	
Connecticut National Bank:.....	\$ 41,220.00
<u>Tax Anticipation Notes:</u>	
First Colebrook Bank.....	\$ 95,000.00
<u>Tax Anticipation Interest:</u>	
First Colebrook Bank.....	\$ 7,109.88
<u>Town Lines:</u>	
Ainsworth Land Management.....	\$ 5,514.00
<u>1991 County Tax:</u>	
Treasurer, Còos County.....	\$ 50,703.00
Marriage Fees to State:.....	\$ 105.00

To The Honorable Selectmen and the Residents of the  
Town of Stratford, New Hampshire.

It is my pleasure to submit the following report  
covering my activities as Public Health Nurse for  
the Township of Stratford, N.H.

During the year 1991-a total of 1440 calls were  
made. These calls covered a variety of illness from  
routine check ups to emergency situations. In  
conjunction with the workers from Northern Cöös  
Community Health Association, post hospital check-ups  
were conducted in order to give our residents a  
continuity of care.

I wish to express my sincere appreciation and  
thanks to the Community Health workers, as well as  
the police, fire department and ambulance personnel  
for their cooperation and support when required.  
They are all indispensable in our community network  
of health care.

Respectfully Submitted,

Anita B. Covey, R.N.  
Public Health Nurse

# TOWN CLERK'S REPORT

3 Marriages	6 Births	10 Deaths
973 Motor Vehicle Permits Issued		\$47,026.00
Dog Licenses Issued		813.50
Penalties - Dog Licenses		116.00
Filing Fees		3.00
5 / 1925 Town Histories		80.00
6 / 1973 Town Histories		60.00
3 Marriages		120.00
Town Clerk's Fees		827.00
Insufficient Fund Check		10.00
		<u>\$49,055.50</u>

## REMITTANCE TO TREASURER

Motor Vehicle Permits	47,026.00
Dog Licenses	929.50
Marriages	120.00
Other Fees	980.00
	<u>\$49,055.50</u>

Respectively submitted,  
Edna Fuller, Town Clerk



# STRATFORD POLICE DEPARTMENT

To The Honorable Board of Selectmen:

The Stratford Police Department remains a part-time Department with three officers on call 24 hours a day. We all are certified by the State of New Hampshire. The following complaints are what were received during the week when we are not "on duty" but "on-call" and this does not include the numerous calls we receive from someone wishing to talk to a police officer or legal advice:

<u>Nature of Complaint</u>	<u>No. of Calls</u>	<u>Nature of Complaint</u>	<u>No. of Calls</u>
Death	1	Police School	6
Alarms	4	Neighbor Disputes	16
Harassing Phone Calls	3	Gunshot Wounds	3
School Business	4	Speeding Vehicles	6
Accidents	22	Vandalism	3
Domestics	11	Pedestrian Accident	1
Court	14	Littering	1
Served Papers (warrants)	8	DWI's	4
Fires	10	Animal Complaints	2
Asst. Others Depts.	9	Arrests	5
Bad Checks	2	Fireworks Complaints	4
Welfare	4	Stolen Vehicles	2
Break-Ins	12	Prowlers	8
Assaults	3	OHRV Complaints	3
Assist Motorists	5		

Accidents were up--Please Drive Safely.

Respectfully submitted,

John W. White, Chief

ANNUAL REPORT  
OF THE  
SCHOOL DISTRICT  
OF THE TOWN OF  
STRATFORD, NEW HAMPSHIRE

FOR THE FISCAL YEAR ENDING  
June 30, 1991

ANNUAL SCHOOL REPORT  
SCHOOL DISTRICT OF STRATFORD, N. H.  
Fiscal Year Ended June 30, 1991

ORGANIZATION ADMINISTRATION

School Board

Bruce Blodgett

Wendy McMann  
Chairperson

Rene Routhier

Superintendent of Schools

Jacqueline P. Clement - 636-1437

Accounts Supervisor

Peggy L. Goodale

Principal

John Graziano

Moderator

Clayton MacDonald

Treasurer

Michelle Haynes

Clerk

Edna Fuller

Auditor

Grzelak and Company, P. C.

Laconia, N. H.

**SCHOOL WARRANT  
STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District of  
Stratford, qualified to vote in district affairs:

You are hereby notified to meet in Stratford  
Town Hall in said district on Tuesday, March 10,  
1992, at 10:00 o'clock in the forenoon until 6:00  
o'clock in the evening for the reception of your  
ballots under the non-partisan ballot system.

1. To choose by non-partisan ballot the  
following district officers for the  
ensuing year: a moderator, a district  
clerk, a district treasurer, and one  
member of the school board for the  
ensuing three years.

Given under our hands at Stratford this 20th day of  
February, 1992.

Wendy McMann

SCHOOL  
BOARD

Rene Routhier

Bruce Blodgett

A True Copy of Warrant - Attest:

Wendy McMann

Rene Routhier

SCHOOL  
BOARD

Bruce Blodgett

## SCHOOL WARRANT

### STATE OF NEW HAMPSHIRE

To the inhabitants of the School District of Stratford qualified to vote in district affairs:

You are hereby notified to meet in the Stratford Public School Gymnasium in said district on Monday, March 9, 1992, at 7:30 in the evening to act upon the subjects hereinafter mentioned.

1. To hear reports of agents, auditors, committees of officers heretofore chosen and pass any vote relating thereto.
2. To see if the district will vote to accept the provisions of the Federal and State School Lunch Program and to appropriate such funds as may be made available to the district under said program. Further, to see if the district will authorize the School Board to make application for such funds and to expend the same for such purposes.
3. To see if the district will authorize the School Board to make application for, to receive and expend in the name of the district such advances, grants-in-aid, or other funds for the educational purposes as may now or hereafter be forthcoming from the State, Federal or other governmental unit or from private sources which become available during the fiscal year.
4. To see if the district will vote to raise and appropriate the sum of \$\_\_\_\_\_ for the payment of salaries and benefits under the terms of a collective bargaining agreement for the 1992-1993 fiscal year.
5. To see if the district will vote to approve the withdrawal of up to Two Hundred Seventy-Five Thousand dollars (\$275,000.00) from the Capital Reserve Fund established by the school district meeting vote in 1979 for replacement and/or improvement of the boiler system and for major reconstruction and repairs to the school, to be used for replacement/improvement of the boiler system and for major reconstruction and repairs to the school building and to designate the School Board as agents to expend said sum.
6. To see what sum of money the district will vote to raise and appropriate for the support of schools, for the payment of salaries of School District officials and agents, and for the payment of statutory obligations of the district.



7. To transact any other business that may lawfully come before said meeting.

Given under our hands at Stratford this 20th day of February, 1992.

	WENDY MCMANN
(SCHOOL BOARD)	RENE ROUTHIER
	BRUCE BLODGETT

A True Copy of Warrant - Attest:

WENDY MCMANN	
RENE ROUTHIER	(SCHOOL BOARD)
BRUCE BLODGETT	

**STRATFORD SCHOOL DISTRICT  
DETAILED STATEMENT OF PAYMENTS  
FOR 1990-1991**

1000 INSTRUCTION

<u>1100 REGULAR PROGRAMS</u>		564,118.40
110 Teachers' Salaries	413,948.03	
111 Aides Salaries	17,394.48	
120 Substitute Salaries	9,851.34	
210 Health Insurance	45,520.72	
213 Life & Disability	4,059.80	
214 Workman's Comp.	5,538.00	
220 Employees' Retirement	449.69	
222 Teachers' Retirement	4,920.31	
230 FICA	33,882.81	
260 Unemployment Comp.	1,480.00	
270 Tuition Reimbursement	1,684.42	
390 Other Prof. & Tech.	2,565.00	
Leighton, R.	2,565.00	
440 Repairs & Maintenance	3,558.10	
Littleton Office	500.00	
North Country Ed.	440.16	
Northern Lights	101.44	
Porter Office	2,516.50	
580 Expense/Travel	155.00	
Hoffmann, S.	109.00	
Stuart, J.	46.00	
610 Supplies	9,689.63	
ABC School Supply	238.26	
Applause Learning	32.70	
Beckley-Cardy	404.38	
Berrigan, B.	30.25	
Cannon Sports	114.40	
Center for Innovation	8.66	
Chaselle	1,131.56	
Claus Music	75.77	
Colebrook Office	11.46	
Creative Pub.	34.78	
Cuisenaire	21.95	
Dale Seymour Pub.	13.95	
Delta Ed.	134.56	
Developmental Learning	99.36	
Eastern Book	80.99	
Eastern Musical	419.25	
Educational Resources	78.02	
Engine-Uity	106.90	
Evan-Moor	14.90	
Flaghouse	165.12	
Frey Scientific	39.07	
Glen Products	101.64	
Hampshire Music	218.95	
Harcourt Brace	86.69	
Highsmith	184.89	
Instructional Fair	32.78	
J.L. Hammett	271.61	

	Littleton Office	270.00	
	MECC	61.46	
	NASCO	123.11	
	NH Music Ed.	25.00	
	Passon's Sports	228.74	
	Pepper, J.W.	62.47	
	Perfection Form	220.00	
	Porter Office	420.00	
	Rand McNally	79.42	
	Reliable	68.20	
	S&W Market	12.14	
	Science Kit	1,222.39	
	Social Studies	54.12	
	Sundance Pub.	369.68	
	Teacher's Discovery	238.30	
	Triarco	2,038.96	
	U.S. Toy	61.41	
	Village Book Store	12.58	
	Weekly Reader	(31.20)	
620	Food		142.93
	Debanvilles	29.19	
	Hoffmann, S.	73.28	
	Prescott Farms	12.44	
	Roth, K.	28.02	
630	Textbooks		3,593.56
	Building Blocks	21.90	
	Center for Social Studies	916.69	
	Dartmouth Bookstore	133.68	
	Dura Clad Books	241.75	
	EMC Pub.	185.00	
	Engine-Uity	65.86	
	Evan-Moor	19.85	
	Harcourt Brace	175.15	
	Merrill Pub.	160.76	
	Nat'l Textbook	51.20	
	Oklahoma State U.	27.25	
	Perfection Form	68.64	
	Resources for Creative Teaching	16.44	
	Scholastic, Inc.	1,065.04	
	Sunburst Communications	140.40	
	Sundance Pub.	120.80	
	Wieser Ed.	68.09	
	Wright Group	115.06	
640	Periodicals		617.30
	Curriculum Innovations	6.25	
	Scholastic, Inc.	535.65	
	Weekly Reader	75.40	
741	Add'l Equipment		605.93
	Eastern Musical	222.50	
	Passon's Sports	146.90	
	Turnkey Material	236.53	
742	Replacement Equipment		2,156.35
	Porter Office	2,156.35	
752	Replacement Furniture		2,240.00
	School & Office	2,240.00	

810	Dues & Fees		65.00
	Hoffmann, S.	65.00	
1200	SPECIAL EDUCATION		190,391.67
110	Teachers' Salaries		24,919.90
111	Aides Salaries		19,143.77
210	Health Insurance		6,834.66
213	Life & Disability		240.33
214	Workman's Comp.		346.00
220	Employees' Retirement		243.57
222	Teachers' Retirement		217.91
230	FICA		3,393.72
260	Unemployment Comp.		91.75
390	Other Prof. & Tech.		43,552.28
	Carmody, J.D.	327.25	
	Chick, R.	1,875.00	
	Easter Seal Society	13.08	
	Indian Stream	40.00	
	Jauch, R.	63.00	
	Kiestl, M.	150.00	
	Lakes Region Gen.	1,470.00	
	Mitchel, E.	385.00	
	Montayne, S.	28.00	
	North Country Ed.	29,936.50	
	Northumberland Sch. Dist.	8,017.45	
	Plante, A.	738.75	
	Theberge, S.	228.00	
	Upper Conn. Valley	96.25	
	Weeks Memorial Hospital	184.00	
519	Other Transportation		5,899.21
	Bartlett, V.	437.60	
	Burt, V.	5,349.11	
	Concord Coach	(40.20)	
	Easter Seal Society	88.00	
	Spaulding Youth Center	29.50	
	Theberge, S.	35.20	
569	Tuition/Private		84,237.06
	Easter Seal Society	8,081.74	
	Elan Three	15,762.96	
	Lakes Region Gen. Hosp.	170.00	
	Pine Haven Boys Center	23,283.78	
	Spaulding Youth Center	23,178.90	
	Vershire Center	13,759.68	
580	Expense/Travel		658.99
	Crowley, B.	336.00	
	Landry, G.	14.00	
	Pond, S.	308.99	
610	Supplies		576.67
	Colebrook Office	25.92	
	Curriculum Association	24.95	
	Diversified	71.00	
	Ebsco Curriculum	36.90	
	Educators Pub.	16.18	
	Harcourt, Brace	31.43	
	Hays Marketing	20.75	

	Holt, Rinehart	31.43	
	Incentives for Learning	38.50	
	Milliken Pub.	23.87	
	North Country Ed.	9.20	
	Opportunities for Learning	21.90	
	Ordzie, E.	78.21	
	S&W Market	11.43	
	Scholastic, Inc.	79.15	
	Steck-Vaughn	33.90	
	Wright Group	21.95	
620	Food		7.94
	S&W Market	7.94	
630	Textbooks		27.91
	Weekly Reader	27.91	
<u>1300</u>	<u>VOCATIONAL EDUCATION</u>		115,481.87
110	Teachers' Salary		88,969.66
210	Health Insurance		10,536.09
213	Life & Disability		721.15
214	Workman's Comp.		639.00
222	Teachers' Retirement		944.35
230	FICA		6,806.25
260	Unemployment Comp.		193.00
440	Repairs/Maintenance		157.30
	Colebrook Office	31.35	
	Dave's Appliance	125.95	
561	Tuition/Public		1,976.47
	Berlin School District	253.14	
	White Mtn. Reg. Sch. Dist.	1,723.33	
610	Supplies		1,753.45
	Colebrook Office	177.60	
	Craft Basket	33.82	
	L. Parkhurst & Son	501.17	
	Lotta Rock Dairy	14.25	
	Merriam Graves	75.00	
	NASCO	294.07	
	North Country Ed.	13.80	
	Perras Lumber	643.74	
620	Food		1,638.10
	Blais, J.	642.11	
	Lotta Rock Dairy	14.10	
	S&W Market	981.89	
630	Textbooks		757.28
	MAVCC	50.00	
	South-Western Pub.	707.28	
742	Replacement Equipment		389.77
	L. Parkhurst & Son	389.77	
<u>1400</u>	<u>CO-CURRICULAR</u>		19,389.35
121	Extra Curricular Salary		12,350.00
222	Teachers' Retirement		145.28
230	FICA		944.79
310	Other Instruction		1,995.00
	Stratford Activ.	1,995.00	
513	Transportation		2,748.58
	Mathieu, H.	85.20	



	Nugent Motor Co.	2,663.38	
580	Expense/Travel		208.00
	Mathieu, H.	208.00	
610	Supplies		407.70
	CMG/Cannon Sport	79.75	
	Premier Sports	327.95	
810	Dues/Fees		590.00
	NHIAA	590.00	
<u>2120</u>	<u>GUIDANCE</u>		36,924.65
110	Salary		29,579.94
210	Health Insurance		3,752.54
213	Life & Disability		240.40
214	Workman's Comp.		266.00
222	Teachers' Retirement		290.56
230	FICA		2,262.62
260	Unemployment Comp.		90.00
580	Expense/Travel		29.20
	Pond, S.	29.20	
630	Textbooks		413.39
	College Board	53.68	
	Comprehensive Health Ed.	132.02	
	Scholastic, Inc.	81.60	
	South-Western Pub.	146.09	
<u>2130</u>	<u>HEALTH SERVICES</u>		10,845.97
110	Salary		9,169.86
214	Workman's Comp.		53.00
222	Teachers' Retirement		72.64
230	FICA		701.44
260	Unemployment Comp.		20.00
390	Other Prof. & Tech.		180.00
	Indian Stream	105.00	
	Regional Medical	75.00	
580	Expense/Travel		204.40
	Armstrong, S.	4.40	
	Emerson, K.	200.00	
610	Supplies		307.67
	Conney	160.24	
	National Health	26.70	
	School Health Supply	88.46	
	Sullivan Drug Store	32.27	
741	Add'l Equipment		136.96
	National Health Supply	136.96	
<u>2210</u>	<u>IMPROVEMENT OF INSTRUCTION</u>		690.70
320	Instructional Improvement		654.70
	Blais, J.	378.80	
	Chapple, S.	314.45	
	Coppinger, A.	378.80	
	Fellows, K.	407.35	
	Forty, K.	378.80	
	Landry, G.	450.25	
	McMann, W.	57.20	
	NH Alliance	(3,148.15)	
	North Country Ed.	160.00	
	Paquette, L.	343.05	

	Pond, S.	357.35	
	Pyeatt, S.	378.80	
	Roth, P.	40.00	
	Wright Group	158.00	
580	Expense/Travel		36.00
	Hoffmann, S.	36.00	
<u>2220</u>	<u>EDUCATIONAL MEDIA</u>		35,797.58
110	Salary		23,369.85
210	Health Insurance		1,389.80
213	Life & Disability		240.40
214	Workman's Comp.		272.00
222	Teachers' Retirement		581.13
230	FICA		1,787.67
260	Unemployment Comp.		45.00
440	Repairs & Maintenance		1,398.40
	North Country Ed.	1,398.40	
450	Rent		1,320.00
	North Country Ed.	1,320.00	
610	Supplies		173.28
	Highsmith	98.88	
	North Country Ed.	65.50	
	Village Bookstore	8.90	
630	Textbooks		2,929.77
	Art-Nik Dist.	14.95	
	Baker & Taylor	378.50	
	Center for Applied Research	28.81	
	Chelsea House Pub.	226.20	
	Children's Press	465.53	
	Eastern Book	68.53	
	Five Star Preview	61.32	
	Great Outdoors	19.33	
	Lerner Pub.	195.55	
	National Geographic	162.37	
	National Library	77.95	
	Perma-Bound	1,010.70	
	T.S. Denison	68.12	
	Village Bookstore	26.91	
	Wilson, H.W. Co.	125.00	
640	Periodicals		665.86
	Boston Globe	108.00	
	Caledonian Record	68.00	
	Ebsco Subscription	489.86	
742	Replacement Equipment		1,624.42
	Collins Video	75.00	
	Grolier Yearbook	513.50	
	Highsmith	365.92	
	Laser Works	670.00	
<u>2310</u>	<u>SCHOOL BOARD SERVICES</u>		19,241.48
110	Salaries		1,885.00
214	Workman's Comp.		28.00
230	FICA		144.22
390	Other Prof. & Tech.		12,866.56
	Banwell White	7,781.56	
	Boynton, J.	1,171.00	

	Claremont School District	777.00	
	Grzelak & Co.	2,075.00	
	Indian Stream	80.00	
	Liebl Printing	502.00	
	Lupus Foundation	30.00	
	MacFarlane, J.	150.00	
	NH School Boards Assoc.	300.00	
522	Liability Insurance		2,049.95
	Blais, J.	99.95	
	Geo. M. Stevens	1,950.00	
540	Advertising		388.80
	Caledonian Record	32.00	
	News & Sentinel	230.50	
	North Country Pub.	114.30	
	Union Leader	12.00	
810	Dues/Fees		1,878.95
	Hand, A.	100.00	
	NH School Boards Assoc.	1,678.95	
	Routhier, M.	100.00	
<u>2320</u>	<u>SAU SERVICES</u>		42,889.00
351	Management Services		42,889.00
<u>2400</u>	<u>SCHOOL ADMIN. SERVICES</u>		64,291.91
110	Salaries		36,999.82
115	Secretaries Salaries		12,728.17
116	Maintenance Salaries		1,237.00
210	Health Insurance		4,249.67
213	Life & Disability		240.40
214	Workman's Comp.		290.00
220	Employees' Retirement		393.88
222	Teachers' Retirement		611.92
230	FICA		3,862.65
260	Unemployment Comp.		140.00
532	Postage		666.37
	Graziano, J.	400.00	
	Josten's	266.37	
550	Printing/Binding		743.50
	M/S Printing	374.70	
	Northland Press	95.00	
	U.S. Post Office	273.80	
580	Expense/Travel		183.80
	Graziano, J.	183.80	
610	Supplies		870.73
	Colebrook Office	95.89	
	Porter Office	774.84	
742	Replacement Equipment		654.00
	Xerox Corp.	654.00	
810	Dues/Fees		420.00
	NH Alliance	10.00	
	NHASP	260.00	
	School Admin.	150.00	
<u>2540</u>	<u>OPERATION/MAINTENANCE</u>		113,412.82
110	Salaries		34,911.99
120	Substitutes Salaries		186.20
210	Health Insurance		1,389.80
214	Workman's Comp.		630.00

220	Employees' Retirement		963.40
230	FICA		2,720.96
260	Unemployment Comp.		100.00
431	Disposal		875.00
	Hook, L.	350.00	
	Parker, R.	525.00	
440	Repairs & Maintenance		16,332.41
	Goulet, C.	1,381.65	
	Green Mountain Electric	981.51	
	Hebert, D.	224.00	
	Inland Divers	134.40	
	Kipp Alarm Service	1,004.81	
	Nelson, N.	185.40	
	NH Dept. of Labor	25.00	
	Northeast Mech.	2,865.94	
	Pebbles Plumbing	480.75	
	Pennock Sales	289.25	
	Petrolane Gas Service	17.00	
	Portland Class	91.55	
	Ray's Electric	439.08	
	Raymond, D.	7,200.00	
	Riendeau, B.	77.00	
	Student Council	(125.00)	
	Sweatt, F.	(91.55)	
	Town and Country	247.57	
	Turgeon & Son	904.05	
521	Property Insurance		11,053.00
	NH School Boards	11,053.00	
531	Telephones		4,402.47
	AT&T	698.11	
	New England Telephone	3,704.36	
610	Supplies		11,071.00
	CFI Distributors	587.84	
	Emerson & Son	2,596.31	
	Green Mtn. Electric	110.79	
	Hebert, D.	10.80	
	Hillyard Chemical	1,545.85	
	Norab Services	4,897.73	
	Northeast Mech.	39.12	
	Riendeau, B.	(18.35)	
	Rochester Midland	1,268.40	
	Sanel, Inc.	16.95	
	Turner's Repair	15.56	
652	Electricity		10,143.91
	Emerson, B.	75.00	
	Havrda, N.	75.00	
	PSNH	9,993.91	
653	Fuel		12,828.73
	Nugent Motor	12,828.73	
657	Bottled Gas		1,007.98
	Petrolane Gas	1,007.98	
741	Add'l Equipment		110.97
	Turnkey Material	110.97	

752	Replacement Furniture		3,305.00	
	Kimsco Supply	3,305.00		
810	Dues/Fees		1,380.00	
	Town of Stratford	1,380.00		
<u>2550</u>	<u>TRANSPORT SERVICE</u>			54,512.14
110	Salaries		14,374.03	
214	Workman's Comp.		521.00	
230	FICA		1,107.41	
260	Unemployment Comp.		80.00	
513	Transportation		34,625.51	
	Bartlett, V.	25.00		
	Emerson, B.	10.00		
	Frizzell, M.	4,955.10		
	Havrda, N.	20.00		
	LaCasse, D.	8,846.30		
	Merchants Ins.	412.00		
	Marshall, D.	25.00		
	Normandeau Trucking	453.05		
	Northumberland Sch. Dist.	151.81		
	Nugent Motor	18,000.00		
	Twofoot, V.	1,727.25		
656	Gasoline		3,804.19	
	Burns Exxon	2,439.18		
	Emerson's Country Store	10.01		
	Lewis Oil	1,707.94		
	NH Treasurer	(352.94)		
<u>5250</u>	<u>TRANSFER CAPTIAL RESERVE</u>			150,000.00
880	Transfer		150,000.00	



# BALANCE SHEET

June 30, 1991

## Stratford School District

<u>ASSETS</u>	<u>General</u>	<u>Special Revenue</u>	<u>Food Service</u>	<u>Capital Reserve</u>
Cash	\$ 414.67			\$ 230,369.71
Interfund Receivables	2,430.93			
Intergovernmental Receivables	26,030.61	\$ 4,645.26	\$ 1,338.00	
Other Receivables	50.00			
<b>TOTAL ASSETS</b>	<b>\$ 28,926.21</b>	<b>\$ 4,645.26</b>	<b>\$ 1,338.00</b>	<b>\$ 230,369.71</b>
<u>LIABILITIES</u>				
Interfund Payables		\$ 1,092.93	\$ 1,338.00	
Other Payables	\$ 32,450.89	3,552.33		
<b>TOTAL LIABILITIES</b>	<b>\$ 32,450.89</b>	<b>\$ 4,645.26</b>	<b>\$ 1,338.00</b>	
<u>FUND EQUITY</u>				
Unreserved Fund Balance	(\$ 3,524.68)	0.00	0.00	0.00
<b>TOTAL FUND EQUITY</b>	<b>(\$ 3,524.68)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 28,926.21</b>	<b>\$ 4,645.26</b>	<b>\$ 1,338.00</b>	<b>\$ 230,369.71</b>

## STATEMENT OF REVENUES For the Fiscal Year Ended June 30, 1991

Stratford School District

<u>LOCAL</u>	<u>General</u>	<u>Special Revenue</u>	<u>Food Service</u>	<u>Capital Reserve</u>
Current Appropriation	\$ 446,960.00			
Tuition-LEA's outside N.H.	236,405.36			
Driver Education Tuition	1,665.00			
Earnings on Investments	5,558.62			\$ 7,178.18
Food Service			\$ 37,051.87	
Other Local Revenue	53.00			
<b>TOTAL LOCAL REVENUE</b>	<b>\$ 690,641.98</b>	<b>0.00</b>	<b>\$ 37,051.87</b>	<b>\$ 7,178.18</b>
<u>REVENUES FROM STATE SOURCES</u>				
Foundation Aid	\$ 769,557.34			
Vocational Transportation	7,330.00			
Driver Education	675.00			
Catastrophic Aid	23,514.19			
<b>TOTAL REVENUE FROM STATE SOURCES</b>	<b>\$ 801,076.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<u>REVENUE FROM FEDERAL SOURCES</u>				
Elementary/Secondary(ECIA) Chapter 2		\$ 3,552.33		
Vocational Education(Other)		1,207.45		
Child Nutrition Programs			\$ 25,583.00	
Elementary/Secondary Education Programs(Misc.)		4,885.48		
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	<b>0.00</b>	<b>\$ 9,645.26</b>	<b>\$ 25,583.00</b>	<b>0.00</b>
<u>OTHER SOURCES</u>				
Transfer from General Fund			\$ 24,407.70	\$150,000.00
<b>TOTAL OTHER SOURCES</b>	<b>0.00</b>	<b>0.00</b>	<b>\$ 24,407.70</b>	<b>\$150,000.00</b>
<b>TOTAL REVENUE</b>	<b>\$1,491,718.51</b>	<b>\$ 9,645.26</b>	<b>\$ 87,042.57</b>	<b>\$157,178.18</b>

GENERAL FUND: STATEMENT OF EXPENDITURES For the Fiscal Year Ended June 30, 1991

Stratford School District

INSTRUCTION	Salaries	Employee Benefits	Purchased Services	Supplies	Property	Other	Total
Regular Programs	\$441,482.60	\$97,558.43	\$6,330.10	\$14,043.42	\$5,002.28	\$65.00	\$564,481.83
Special Education	44,063.67	11,367.94	154,287.09	713.66	0.00	0.00	210,432.36
Vocational Education Programs	88,969.66	19,839.84	3,415.46	4,951.11	389.77	0.00	117,565.84
Other Instructional Programs	12,350.00	1,090.07	6,878.12	407.70	0.00	590.00	21,315.89
<u>SUPPORT SERVICES</u>							
<u>PUPILS</u>							
Guidance	29,579.94	6,902.12	29.20	413.39	0.00	0.00	36,924.65
Health	9,169.86	847.08	404.40	307.67	136.96	0.00	10,865.97
<u>INSTRUCTIONAL</u>							
Improvement of Instruction	0.00	0.00	1,684.00	0.00	0.00	0.00	1,684.00
Educational Media	23,369.85	4,316.00	2,718.40	3,800.90	1,624.42	0.00	35,829.57
<u>GENERAL ADMINISTRATION</u>							
School Board	1,885.00	172.22	15,754.21	0.00	0.00	1,878.95	19,690.38
Office of Superintendent	0.00	0.00	42,889.00	0.00	0.00	0.00	42,889.00
School Administration	51,611.09	9,854.16	1,877.67	1,041.33	654.00	420.00	65,458.25
<u>BUSINESS</u>							
Operation & Maintenance	35,098.19	5,804.16	33,388.14	35,970.54	3,415.97	2,760.00	116,437.00
Pupil Transportation	14,374.03	1,708.41	36,377.04	4,404.21	0.00	0.00	56,863.69
TOTAL GENERAL FUND	\$751,953.89	\$159,460.43	\$306,032.83	\$66,053.93	\$11,223.40	\$5,713.95	\$1,300,438.43

Grzelak and Company, P.C.  
RD 9, Box 19B  
Laconia, New Hampshire 03246

To the School Board  
Stratford School District  
North Stratford, New Hampshire

We have audited the general purpose financial statements of the Stratford School District, North Stratford, New Hampshire, for the year ended June 30, 1991, and have issued our report thereon dated November 14, 1991. As part of our audit, we made a study and evaluation of the internal control system, including applicable internal administrative controls, used in administering federal financial assistance programs to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards, **Government Auditing Standards**, issued by the Comptroller General of the United States, the Single Audit Act of 1984, and the provisions of the Office of Management and Budget Circular A-128, "Audits of State and Local Governments." For the purpose of this report, we have classified the significant internal accounting and administrative controls used in administering federal financial assistance programs in the following categories:

Accounting Applications

- Cash and investments
- Revenue, receivables and receipts
- Expenditures for goods and services and accounts payable
- Payroll and related liabilities
- Grant and similar programs

Controls Used in Administering Federal Programs (as applicable)

General Requirements

- Political Activity; Davis-Bacon Act;
- Civil Rights; Cash Management; Relocation Assistance and Real Property Acquisition and Federal Financial Reports; Allowable Costs/Cost Principles; Drug-Free Workplace Act and Administrative Requirements.

Specific Requirements

- Types of services allowed or unallowed; Eligibility; Matching, Level of Effort, or Earmarking; Reporting and Cost Allocation.

The management of the Stratford School District, North Stratford, New Hampshire, is responsible for establishing and maintaining internal control systems used in administering federal financial assistance programs. In fulfilling that responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of control procedures. The objectives of internal control systems used in administering federal financial assistance programs are to provide management with reasonable, but not absolute, assurance that, with respect to federal financial assistance programs, resource use is consistent with laws, regulations, and policies; resources are safeguarded against waste, loss and misuse; and reliable data are obtained, maintained, and fairly disclosed in reports.

Because of inherent limitations in any system of internal accounting and administrative controls used in administering federal financial assistance programs, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the systems to future periods is subject to the risk that procedures may be inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study included all of the applicable control categories listed above. During the year ended June 30, 1991, the Stratford School District, North Stratford, New Hampshire, had no major federal financial assistance programs and expended 60% of its total federal financial assistance under the following nonmajor federal financial assistance programs:

U.S. Department of Agriculture  
National School Lunch Program

With respect to internal control systems used in administering this nonmajor federal financial assistance program, our study and evaluation included considering the types of errors and irregularities that could occur, determining the internal control procedures that should prevent or detect such errors and irregularities, determining whether the necessary procedures are prescribed and are being followed satisfactorily and evaluating any weaknesses.

With respect to the internal control systems used solely in administering the other nonmajor federal



financial assistance programs of the Stratford School District, North Stratford, New Hampshire, our study and evaluation was limited to a preliminary review of the systems to obtain an understanding of the control environment and the flow of transactions through the accounting system. Our study and evaluation of the internal control systems used solely in administering these nonmajor federal financial assistance programs of the Stratford School District, North Stratford, New Hampshire, did not extend beyond this preliminary review phase.

Our study and evaluation was more limited than would be necessary to express an opinion on the internal control systems used in administering the federal financial assistance programs of the Stratford School District, North Stratford, New Hampshire. Accordingly, we do not express an opinion on the internal control systems used in administering the federal financial assistance programs of the Stratford School District, North Stratford, New Hampshire.

Also, our audit, made in accordance with the standards mentioned above, would not necessarily disclose material weaknesses in the internal control systems, for which our study and evaluation was limited to a preliminary review of the systems as discussed in the fifth paragraph of this report.

However, our study and evaluation and our audit disclosed no condition that we believe to be a material weakness in relation to a federal financial assistance program of the Stratford School District, North Stratford, New Hampshire.

This report is intended solely for the use of the School Board and applicable federal and state cognizant or grantor agencies. This restriction is not intended to limit the distribution of this report, which upon acceptance by the Stratford School Board, is a matter of public record.

Grzelak and Company, P.C.  
Laconia, New Hampshire

**STRATFORD SCHOOL DISTRICT  
ESTIMATED REVENUES**

<u>STATE SOURCES</u>	<u>CURRENT 1991-1992</u>	<u>ESTIMATED 1992-1993</u>
Foundation Aid	\$ 889,850	\$ 524,883
 <u>FEDERAL SOURCES</u>		
Federal Projects	3,500	5,000
Child Nutrition	28,000	44,000
 <u>LOCAL SOURCES</u>		
Unreserved Fund Balance	-0-	10,000
Interest	1,500	2,500
Tuition	240,000	280,000
Lunch Sales	37,000	37,000
Transfer from Capital Reserve	75,000	-0-
District Assessment	<u>395,581</u>	<u>519,145</u>
 TOTAL REVENUES AND DISTRICT ASSESSMENT	 \$1,670,431	 \$1,422,528

SUPERINTENDENT'S SALARY

Jacqueline P. Clement - 1990-1991

Northumberland School District's Share	\$31,610.00
Stratford School District's Share	11,075.00
Stark School District's Share	<u>7,315.00</u>
Total	\$50,000.00

BUSINESS MANAGER'S SALARY

Peggy L. Goodale 1990-1991

Northumberland School District's Share	\$16,437.00
Stratford School District's Share	5,759.00
Stark School District's Share	<u>3,804.00</u>
Total	\$26,000.00

Stratford School District

1992-1993 BUDGET

EXPENDITURES	BUDGET 90-91	EXPENDED 90-91	BUDGET 91-92	PROPOSED 92-93	VARIANCE
<u>1100 Regular Instruction</u>					
110 Salaries	406,657.00	413,948.03	433,080.00	437,380.00	4,300.00
111 Aides Salaries	16,900.00	17,394.48	17,596.00	18,207.00	611.00
120 Substitutes Salaries	3,440.00	10,140.09	4,500.00	5,000.00	500.00
210 Health Insurance	55,176.00	45,520.72	52,471.00	52,584.00	113.00
213 Life & Disability	5,436.00	4,059.80	5,576.00	5,950.00	374.00
214 Workman's Comp.	5,716.00	5,538.00	6,155.00	5,088.00	-1,067.00
220 Employees' Retirement	845.00	449.69	1,253.00	912.00	-341.00
222 Teachers' Retirement	6,148.00	4,920.89	8,509.00	13,122.00	4,613.00
230 FICA	35,021.00	33,904.91	39,553.00	36,726.00	-2,827.00
260 Unemployment Insurance	1,480.00	1,480.00	1,480.00	1,170.00	-310.00
270 Tuition Reimbursement	1,400.00	1,684.42	1,400.00	1,400.00	0.00
310 Other Instruction			850.00	1,000.00	150.00
390 Other Prof. & Tech.		2,565.00			0.00
440 Repairs & Maintenance	1,200.00	3,508.66	2,000.00	2,000.00	0.00
550 Printing/Binding		101.44			0.00
580 Expense/Travel	100.00	155.00		70.00	70.00
610 Supplies	10,697.00	9,689.63	12,458.00	15,401.00	2,943.00
620 Food	100.00	142.93	50.00	175.00	125.00
630 Textbooks	3,791.00	3,593.56	5,527.00	719.00	-4,808.00
640 Periodicals	510.00	617.30	50.00	174.00	124.00
741 Additional Equipment	190.00	605.93	6,483.00	300.00	-6,183.00

742 Replacement Equipment	2,156.35			0.00
752 Replacement Furniture	1,600.00	500.00		-500.00
810 Dues/Fees	45.00	65.00	65.00	0.00
	556,452.00	599,556.00	597,443.00	-2,113.00
<u>1200 Special Education</u>				
110 Salaries	24,860.00	25,482.00	21,200.00	-4,282.00
111 Aides Salaries	16,849.00	19,857.00	23,664.00	3,807.00
120 Substitutes Salaries	160.00	250.00	250.00	0.00
210 Health Insurance	11,736.00	13,019.00	18,024.00	5,005.00
213 Life & Disability	250.00	263.00	350.00	87.00
214 Workman's Comp.	346.00	368.00	424.00	56.00
220 Employees' Retirement	843.00	1,414.00	1,183.00	-231.00
222 Teachers' Retirement	346.00	509.00	636.00	127.00
230 FICA	3,227.00	3,393.72	3,645.00	17.00
260 Unemployment Insurance	165.00	91.75	238.00	0.00
390 Other Prof. & Tech.	41,845.00	48,531.96	19,268.00	-53,824.00
519 Other Transportation	7,441.00	5,953.81	2,000.00	-5,441.00
569 Tuition/Private	57,000.00	99,142.33	115,000.00	17,000.00
580 Expense/Travel		658.99	200.00	0.00
610 Supplies	769.00	677.81	569.00	304.00
620 Food	200.00	7.94	200.00	0.00
630 Textbooks	384.00	27.91	888.00	-304.00
	166,421.00	210,432.36	245,114.00	-37,679.00

<u>1300 Vocational Education</u>					
110 Salaries	85,770.00	88,969.66	90,013.00	96,063.00	6,050.00
120 Substitutes Salaries	300.00		400.00	400.00	0.00
210 Health Insurance	14,184.00	10,536.09	13,019.00	13,680.00	661.00
213 Life & Disability	720.00	721.15	780.00	1,050.00	270.00
214 Workman's Comp.	639.00	639.00	703.00	636.00	-67.00
222 Teachers' Retirement	918.00	944.35	1,775.00	2,883.00	1,108.00
230 FICA	6,627.00	6,806.25	6,957.00	7,350.00	393.00
260 Unemployment Insurance	248.00	193.00	260.00	230.00	-30.00
440 Repairs & Maintenance	600.00	157.30	650.00		-650.00
561 Tuition/Public	2,500.00	3,258.16	3,550.00	3,000.00	-550.00
610 Supplies	2,076.00	2,426.07	2,042.00	2,707.00	665.00
620 Food	1,000.00	1,767.76	1,250.00	1,100.00	-150.00
630 Textbooks	839.00	757.28	769.00	687.00	-82.00
742 Replacement Equipment	250.00	389.77			0.00
	116,671.00	117,565.84	122,168.00	129,786.00	7,618.00
<u>1400 CO-Curricular</u>					
121 Extra Co-Curr. Salaries	11,105.00	12,350.00	12,215.00	10,750.00	-1,465.00
222 Teachers' Retirement	110.00	145.28	258.00	258.00	0.00
230 FICA	855.00	944.79	940.00	823.00	-117.00
310 Other Instruction	1,995.00	1,995.00	2,100.00	2,100.00	0.00
513 Transportation	4,125.00	4,675.12	4,340.00	4,340.00	0.00
580 Expense/Travel	100.00	208.00	125.00	125.00	0.00



610 Supplies	434.00	407.70	433.00	433.00	0.00
810 Dues/Fees	625.00	590.00	625.00	690.00	65.00
	19,349.00	21,315.89	21,036.00	19,519.00	-1,517.00
<u>2120 Guidance</u>					
110 Salaries	29,580.00	29,579.94	31,029.00	23,894.00	-7,135.00
210 Health Insurance	4,728.00	3,752.54	4,750.00	3,696.00	-1,054.00
213 Life & Disability	250.00	240.40	263.00	350.00	87.00
214 Workman's Comp.	266.00	266.00	291.00	212.00	-79.00
222 Teachers' Retirement	327.00	290.56	617.00	717.00	100.00
230 FICA	2,362.00	2,262.62	2,472.00	1,864.00	-608.00
260 Unemployment Comp.	91.00	90.00	91.00	80.00	-11.00
580 Expense/Travel	100.00	29.20	93.00	75.00	-18.00
630 Textbooks	278.00	413.39	285.00	300.00	15.00
	37,982.00	36,924.65	39,891.00	31,188.00	-8,703.00
<u>2130 Health Services</u>					
110 Salaries	7,481.00	9,169.86	7,856.00	7,856.00	0.00
214 Workman's Comp.	53.00	53.00	56.00	50.00	-6.00
222 Teachers' Retirement	95.00	72.64	173.00	236.00	63.00
230 FICA	574.00	701.44	613.00	613.00	0.00
260 Unemployment Comp.	53.00	20.00	60.00	60.00	0.00
390 Other Prof. & Tech.	1,000.00	200.00	1,000.00	1,000.00	0.00
440 Repair & Maintenance				65.00	65.00

580 Expense/Travel	200.00	204.40	200.00	200.00	0.00
610 Supplies	276.00	307.67	276.00	104.00	-172.00
741 Additional Equipment	127.00	136.96	127.00		-127.00

	9,859.00	10,865.97	10,361.00	10,184.00	-177.00
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2210 Improvement of Instruction

320 Instructional Improvem't	1,500.00	1,648.00	2,500.00	2,500.00	0.00
580 Expense/Travel		36.00			

	1,500.00	1,684.00	2,500.00	2,500.00	0.00
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2220 Educational Media

110 Teachers' Salaries	23,370.00	23,369.85	23,894.00	23,894.00	0.00
210 Health Insurance	1,752.00	1,389.80	1,764.00	1,848.00	84.00
213 Life & Disability	250.00	240.40	263.00	350.00	87.00
214 Workman's Comp.	272.00	272.00	289.00	272.00	-17.00
222 Teachers' Retirement	254.00	581.13	488.00	717.00	229.00
230 FICA	1,836.00	1,787.67	1,876.00	1,876.00	0.00
260 Unemployment Comp.	73.00	45.00	73.00	60.00	-13.00
440 Repairs & Maintenance	1,350.00	1,398.40	1,350.00	1,643.00	293.00
450 Rent	1,350.00	1,320.00	1,350.00	1,458.00	108.00
610 Supplies	144.00	173.28	132.00	144.00	12.00
630 Textbooks	3,106.00	2,961.76	3,223.00	3,026.00	-197.00

640 Periodicals	692.00	665.86	759.00	790.00	31.00
742 Replacement Equipment	911.00	1,624.42	699.00	703.00	4.00
	<u>35,360.00</u>	<u>35,829.57</u>	<u>36,160.00</u>	<u>36,781.00</u>	<u>621.00</u>

2310 School Board Services

110 Salaries	2,065.00	1,885.00	2,310.00	2,310.00	0.00
214 Workman's Comp.	28.00	28.00	32.00	32.00	0.00
230 FICA	160.00	144.22	181.00	181.00	0.00
260 Unemployment Comp.	10.00		15.00	12.00	-3.00
390 Other Prof. & Tech.	5,400.00	12,866.56	5,400.00	5,400.00	0.00
522 Liability Insurance	2,250.00	2,049.95	2,250.00	2,250.00	0.00
532 Postage	400.00		400.00	400.00	0.00
540 Advertising	800.00	837.70	800.00	800.00	0.00
810 Dues/Fees	1,784.00	1,878.95	1,990.00	1,879.00	-111.00
	<u>12,897.00</u>	<u>19,690.38</u>	<u>13,378.00</u>	<u>13,264.00</u>	<u>-114.00</u>

2320 SAU Services

351 Management Service	45,391.00	42,889.00	47,062.00	38,829.00	-8,233.00
	<u>45,391.00</u>	<u>42,889.00</u>	<u>47,062.00</u>	<u>38,829.00</u>	<u>-8,233.00</u>

2400 School Administration

110 Salaries	39,200.00	36,999.82	43,400.00	43,400.00	0.00
115 Secretaries Salaries	13,371.00	13,374.27	14,056.00	14,056.00	0.00
116 Maintenance Salaries	1,400.00	1,237.00	1,470.00	1,470.00	0.00
120 Substitutes Salaries	300.00		300.00	300.00	0.00
210 Health Insurance	6,480.00	4,249.67	6,514.00	6,840.00	326.00
213 Life & Disability	250.00	240.40	263.00	350.00	87.00
214 Workman's Comp.	290.00	290.00	305.00	300.00	-5.00
220 Employees Retirement	754.00	410.10	1,002.00	605.00	-397.00
222 Teachers' Retirement	680.00	611.92	870.00	1,166.00	296.00
230 FICA	4,199.00	3,912.07	4,619.00	4,619.00	0.00
260 Unemployment Comp.	158.00	140.00	180.00	170.00	-10.00
270 Tuition Reimbursement	1,000.00		1,500.00	1,500.00	0.00
532 Postage	660.00	666.37	1,000.00	1,000.00	0.00
550 Printing/Binding	540.00	1,027.50	902.00	900.00	-2.00
580 Expense/Travel	200.00	183.80	200.00	300.00	100.00
610 Supplies	725.00	1,041.33	725.00	725.00	0.00
640 Periodicals	100.00		100.00	60.00	-40.00
741 Add'l Equipment					0.00
742 Replacement Equipment		654.00			0.00
810 Dues/Fees	285.00	420.00	300.00	265.00	-35.00
	70,592.00	65,458.25	77,706.00	78,026.00	320.00

<u>2540 Operation/Maintenance</u>					
110 Salaries	33,217.00	34,911.99	34,879.00	34,879.00	0.00
120 Substitutes Salaries	600.00	186.20	680.00	680.00	0.00
210 Health Insurance	1,752.00	1,389.80	1,764.00	1,848.00	84.00
214 Workman's Comp.	630.00	630.00	662.00	630.00	-32.00
220 Employees' Retirement	997.00	963.40	2,485.00	1,749.00	-736.00
230 FICA	2,588.00	2,720.96	2,775.00	2,775.00	0.00
260 Unemployment Comp.	100.00	100.00	120.00	120.00	0.00
431 Disposal	1,600.00	980.00	1,700.00	1,700.00	0.00
440 Repairs & Maintenance	14,300.00	16,952.67	13,220.00	13,220.00	0.00
450 Rent	75.00				0.00
521 Property Insurance	13,052.00	11,053.00	13,705.00	13,705.00	0.00
531 Telephones	3,600.00	4,402.47	3,780.00	3,780.00	0.00
610 Supplies	9,000.00	11,989.92	9,450.00	9,735.00	285.00
652 Electricity	12,506.00	10,143.91	13,131.00	13,131.00	0.00
653 Fuel	13,500.00	12,828.73	15,000.00	13,000.00	-2,000.00
657 Bottled Gas	1,080.00	1,007.98	1,080.00	1,080.00	0.00
741 Add'l Equipment		110.97			0.00
752 Replacement Furniture		3,305.00			0.00
810 Dues/Fees	2,760.00	2,760.00	2,760.00	2,760.00	0.00
	<u>111,357.00</u>	<u>116,437.00</u>	<u>117,191.00</u>	<u>114,792.00</u>	<u>-2,399.00</u>



<u>2550 Transportation Services</u>					
110 Salaries	15,521.00	14,374.03	15,521.00	15,521.00	0.00
120 Substitutes Salaries	350.00		350.00	350.00	0.00
214 Workman's Comp.	520.00	521.00	547.00	525.00	-22.00
230 FICA	1,220.00	1,107.41	1,220.00	1,220.00	0.00
260 Unemployment Comp.	100.00	80.00	120.00	120.00	0.00
513 Transportation	31,310.00	36,377.04	32,875.00	34,875.00	2,000.00
522 Liability Insurance	550.00		575.00	570.00	-5.00
610 Supplies	100.00		100.00	100.00	0.00
656 Gasoline	4,815.00	4,404.21	6,000.00	6,000.00	0.00
	<u>54,486.00</u>	<u>56,863.69</u>	<u>57,308.00</u>	<u>59,281.00</u>	<u>1,973.00</u>
<u>5210 Transfer to General Fund</u>					
880 Transfer			75,000.00		-75,000.00
			<u>75,000.00</u>		<u>-75,000.00</u>
<u>5220 Transfer to Fed. Projects</u>					
880 Transfer	4,500.00		3,500.00	5,000.00	1,500.00
	<u>4,500.00</u>		<u>3,500.00</u>	<u>5,000.00</u>	<u>1,500.00</u>

<u>5240 Transfer Food Service</u>					
880 Transfer	62,500.00	24,407.70	62,500.00	78,500.00	16,000.00
	<u>62,500.00</u>	<u>24,407.70</u>	<u>62,500.00</u>	<u>78,500.00</u>	<u>16,000.00</u>
<u>5250 Capital Reserve Transfer</u>					
880 Transfer	150,000.00	150,000.00	140,000.00		-140,000.00
	<u>150,000.00</u>	<u>150,000.00</u>	<u>140,000.00</u>	<u>0.00</u>	<u>-140,000.00</u>
<b>TOTAL</b>	<u>1,455,317.00</u>	<u>1,474,846.13</u>	<u>1,670,431.00</u>	<u>1,422,528.00</u>	<u>-247,903.00</u>

## MESSAGE FROM THE SUPERINTENDENT OF SCHOOLS

Stratford School is continuing its important efforts to make the school program more effective for all children. Participation in SIP (the NH School Improvement Program) has provided the school community resources and technical assistance to make program improvements based on solid educational research as to their efficacy in helping students succeed better at the tough tasks of schooling.

Currently, there is also much national discussion about making public education more effective. President Bush has called attention to the need for school improvement through his America 2000 campaign. He has suggested work toward six goals. Each is designed to improve our educational system; all make good sense. Without any funds to support such changes, however, most communities can only dream of better times.

Determining what is an effective school is a complex question, requiring national as well as local debate. The answer must have two parts. First, we must determine what each child needs to learn in school to be successful in the next century. We call this part "setting the standards". Second, we must find ways to assess whether students are learning what it is we want them to know. To do this, we have to develop a comprehensive national assessment program which accurately monitors student progress and the instructional program. This is the part we call "being accountable". The task is made even more difficult by our growing realization that standards must embody not only local goals but global, national and state ones as well. Stratford students must compete with their peers from around the world for the new jobs of the twenty-first century. They must be as well-prepared.

In New Hampshire, the educational community is debating the assessment piece of the agenda. For the past several years, the State Department of Education has paid for the California Achievement Tests (CAT) to be administered by the local school districts in the fourth, eighth, and tenth grades. Many believe that the purpose of this testing program was more political than instructional, however. It provided a mechanism which could sort, rate, and label students and schools but not much precise information that could be applied to the improvement of student and school performance. The State Department of Education discontinued its support of the CAT program this year and has begun the task of designing a more useful system. You will be hearing more about this work in the next several months as the legislature, business people and politicians join educators in the debate about what it is all New Hampshire students should learn in school.

We are also engaged in this discussion in SAU 58. Last year, I wrote about our math curriculum work which essentially began the task of setting standards for math. The SAU faculty math committee completed a curriculum guide which is now being

used by teachers. This year our schedule calls for review and revision of our science program. Again, faculty and administrators have been attending workshops and courses, as well as visiting other schools, to learn what is needed to improve our program. A group of teachers, representing all schools in the SAU, is meeting to define our science standards and design our program. I will repeat what I wrote last year about this work: If we are to make the best use of our limited educational resources, it is imperative that we insure that our curriculum is as effective as it can be. This is by far my most important task.

Next year, we intend to focus entirely on developing an assessment program that will let us know how well we are meeting the standards these two curriculum committees have set. A faculty committee will study ways to measure our student performance in math and science and to evaluate our instructional program. It will make recommendations to the SAU Board about what we should do to find out efficiently what it is our students know in these areas.

The Stratford School Board has been struggling for the last several years with issues of school building repair and maintenance. Last spring, the Board appointed a Building Committee to draw up a list of priorities based on the Facilities Study which it had commissioned from the architects Banwell, White, Arnold & Hemberger, Inc. Acting on the Building Committee's recommendation, the Board authorized the repair of the original building roof and replacement of all windows in the 1966 wing. The Building Committee has just completed a series of meetings with townspeople to consider the next set of priorities. Safer, more convenient space for the kindergarten and first grade, a new boiler, and a place to eat lunch are genuine needs at this time. I believe the Board will be asking the community at the Annual School Meeting for permission to use the Capital Reserve Fund for these purposes.

Winter's perennial task for schools is to build next year's budget -- always a challenge but especially so in these times. We are told the State will be charging us more for retirement, but no one seems to know just how much. Blue Cross tells us much the same story. The amount of state aid, as always, is uncertain. There is always the problem of the year-to-year changes in the total state allocation and in the factors that determine distribution. Revisions in the Augenblick formula are discussed but no debate could yield a more useful allocation given the small amount earmarked for total Foundation Aid. The legislature did act to change somewhat the formula it uses to distribute state aid; the weighted factor which includes the amount of land in current use was capped, a measure directed at Stratford and Columbia. This change resulted in a substantial loss of funds for Stratford. All this means the Board must set its priorities very carefully to achieve school effectiveness. The school community is always struggling with hard choices.

Nevertheless, even with very limited resources, the Stratford School has a noteworthy program. It's priorities are directed carefully and consistently at improving student learning. The dedication and competence of the faculty and staff, the focus of the school on student performance shaped by SIP, and the resourceful, collaborative leadership of its principal have resulted in a school that is a wonderful place to learn and grow. The town has a marvelous resource in the Stratford School; I treasure my association with it and with the community.

Respectfully submitted,

Jacqueline P. Clement,  
Superintendent of Schools



## PRINCIPAL'S REPORT

We began the 1991-92 school year by implementing a new discipline philosophy called START (Students and Teachers Accepting Responsibility Together). The purpose of START is to teach people to be responsible by helping them accept the logical consequences of their behavior. The "goal" is to treat everyone with dignity and respect. To date, START has been very successful.

Improving discipline is one of the school goals that was developed by the School Improvement Program (SIP). The goals are part of a three (3) to five (5) year plan to improve the Stratford School. Our other goals are as follows:

- To develop ways to bring the community in as resources and our students to the community for experiential learning.

- To develop a process by which teachers will learn about, choose and implement teaching methods to ensure success for all students.

- To have parents more involved in students' overall education.

- To set up an evaluation system that improves teaching and administration.

The SAU curriculum committee has developed a K-12 math curriculum, which is now being implemented, and is presently writing a K-12 science curriculum. We are implementing a K-8 drug and alcohol curriculum called "Here's Looking at You 2000".

The following physical improvements have been made to enhance the school facility: new roof, windows, stair treads, and fire doors. The School Board appointed a building committee to develop a long-range plan for improving the facility.

Our students have been exposed to several "hands-on learning" activities that have helped to broaden their skills and perspectives. I would like to mention a few: Balsams skiing, Nature's Classroom, conflict mediation, Odyssey of the Mind, and Trailmasters.

Stratford School is "becoming" a school that is driven by collaboratively derived, research-based outcomes for all children. Your ideas, involvement and support will help us achieve our goals. Together our determination will carry us to new heights.

Once again, thank you for giving me the opportunity to serve as your principal.

Respectfully submitted,

John Graziano  
Principal

## RIGHTS OF PARENTS OR GUARDIANS

As the parent or guardian of a child who may require or who is receiving special education and/or related services, you have the following rights:

\*You have the right to have access to and examine all records relating to your child's education.

\*You have a right to receive prior written notice whenever the local educational agency proposes to begin or change the special educational referral, evaluation and/or educational placement of your child. You also have a right to give your written consent before initial special education placement and before any individual evaluation of your child.

\*You have a right to question any matter, decision, or recommendation relating to your child's referral, evaluation or educational placement.

\*You have a right to request an independent educational evaluation obtained by the local educational agency. If your request is accepted, the evaluation will be conducted by a certified or licensed professional examiner who is independent of the local educational agency and will be performed at no cost to you. Should your request be denied, you have a right to appeal this decision as described below.

\*If you have any complaints regarding the referral, evaluation or educational placement of your child, you have a right to meet with the school board. If any agreement is unable to be reached, you have the right to an impartial hearing conducted by a state appointed due process hearing officer.

\*At this hearing, you have the right to be assisted by person(s) with special knowledge or training, or by an attorney, and the right to present evidence and confront, cross-examine and compel the attendance of witnesses.

\*After this hearing, you have the right to a written or electronic verbatim recording of such hearing. You have the right to obtain written findings of fact and decisions of the hearing at no cost.

\*If the decision of the impartial hearings at the local level is not acceptable to you, you have the right to appeal this decision to the State Board of Education or Civil Court.

\*During any of the hearing or appeal procedures your child shall remain in the current education program, or if applying for initial admission to the public school, shall be placed in a regular program until all proceedings have been completed, unless you and the school officials agree otherwise.

**STRATFORD SCHOOL DISTRICT  
REPORT OF THE SCHOOL NURSE**

**January to December, 1991**

First Aid - 173

Accidents - 31 (17 requiring medical attention)  
    3 x-rays  
    1 fracture  
    1 concussion

Total Student Contacts For Other Reasons - 2741

Screenings - 2584      Height, Weight, Vision, and Hearing - 264  
                            Pediculosis - 2215  
                            Scoliosis - 105

Referrals - 47      M.D. - 33  
                            Dentist - 3  
                            Orthopedist - 2  
                            Ophthalmologist - 7  
                            Audiologist - 2

Physical Examinations - 68      Pre-school - 18  
  Routine Grade Physicals - 29  
  Athletic - 21

Medications - 8 students - 389 doses of prescribed medications

Transportation - 41 students - 644 miles  
                    1 student - 10 miles daily, Jan.-June - 903  
                    1 student - 56 miles weekly x 9 - 504

Home Visits - 28

Telephone Conferences - 59

Communicable Diseases - Strep Throat - 3  
                                    Conjunctivitis - 4  
                                    Pediculosis - 32  
                                    Impetigo - 5

Clinics - Cardiac - 1 student  
            Special Medical Services - 2  
            Child Development - 2  
            Sight Conservation - 3  
            Orthopedic - 1

Immunizations - 37      Tetanus Diphtheria Boosters - 16  
                                    #2 Measles - 21

Pupil Placement Team -

Case manager for 10 Special Education students.  
Serve as Special Education Referral Coordinator &  
secretary.

Certifications - CPR Instructor  
Emergency Medical Technician

Workshops Attended

1. Diabetes
2. Care of the Medically Fragile Child in the School System.
3. Kids at Risk - Substance Abuse
4. Team Taught - Emergency Medical Care for School Nurses.

Respectfully submitted,

Kathleen Emerson, RN  
School Nurse

# FACULTY

## Grades 6 - 12

John Graziano, Principal	Alan Farnsworth, Librarian
Brenda Berrigan, Art	Heidi Mathieu, Physical Education
Karen Reinauer, English	Debra Mellett, Home Economics
Lawrence Clough, Math	Jennifer Stys, Special Education
Andrew Coppinger, Social Studies	Lori Lane, Guidance
Allen Cummings, Math	Sandra Pyeatt, Middle School
Kathleen Emerson, Nurse	Paul Roth, Science
Kent Forty, Business	David Tuttle, Middle School
Kenneth Grimes, Industrial Arts	Jay Stuart, Music
Sandra Hoffman, Foreign Languages	Judith Unger, Chapter I

## STRATFORD TEACHERS

1991-1992

Name	Salary	Degree	Years	Assignment
			Experience	
S. Adams	23,294.	B	5	Grade 2
S. Bergquist	25,782.	B+15	10	Grade 1
B. Berrigan	21,500.	B+15	2	Art
K. Reinauer	21,800.	M	1	English
J. Blais	23,594.	B+15	3	Grade 4
S. Carrigan	30,429.	B	24	Grade 3
L. Clough	30,729.	B+15	27	Math
A. Coppinger	21,800.	M	2	Social Studies
A. Cummings	23,294.	B	3	Math
A. Farnsworth	23,894.	M	5	Librarian
K. Forty	30,729.	B+15	17	Business
K. Grimes	30,429.	B	29	Industrial Arts
S. Hibbard	30,429.	B	24	Grade 5
S. Hoffman	28,555.	B+15	14	Foreign Languages
H. Mathieu	23,294.	B	5	Physical Education
D. Mellett	28,855.	M	12	Home Economics
J. Stys	21,200.	B	0	Special Education
L. Lane	23,894.	M	3	Guidance
S. Pyeatt	23,294.	B	4	Middle School
K. Roth	25,482.	B	10	Kindergarten/Reading
P. Roth	28,255.	B	13	Science
D. Tuttle	28,555.	B+15	14	Middle School
J. Stuart	23,294.	B	3	Music



ENROLLMENT

	K/R	1	2	3	4	5	6	7	8	9	10	11	12	Total
High School										24	21	24	16	85
Jr. High							10	27	24					61
Kathryn Roth	37													37
Sandra Bergquist		15												15
Sandra Adams			16											16
Sylvia Carrigan				20										20
Jane Blais					18									18
Sylvia Hibbard						11								11
														<u>263</u>

At 6th grade and above, school work is departmentalized so that no student's class is identified with any single teacher.

Title IX of the Education Amendments of 1972  
Public Law 92-318

Subpart A, Section 86.8 of Title IX requires public notification that the Stratford School District does not discriminate in their educational programs, activities or employment practices on the basis of race, language, sex, age or handicapping condition under the provisions of Title IV of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; and the Education of All Handicapped Children Act of 1975. The Stratford School District hereby notifies students, parents, employees, and residents that complaints and and grievances for noncompliance with any of the provisions of Title IX are to be referred to:

Jacqueline P. Clement  
Title IX Hearing Officer  
8 Preble Street  
Groveton, NH 03582  
Tel. 636-1437

# MARRIAGES

Registered in the Town of Stratford for the year ending December 31, 1991

DATE MARRIAGE	NAME & SURNAME GROOM	RESIDENCE GROOM	NAME & SURNAME BRIDE	RESIDENCE BRIDE
08-17-91	Ronald Connary, Jr	Stratford, NH	Sharon Scott	Stratford, NH
09-21-91	Stephen LaFrance	Stratford, NH	Kathleen Boyle	Stratford, NH
07-21-91	Robert Washer	N. Stratford, NH	Ramona Hartwell	Bloomfield, Vt

# BIRTHS

Registered in the Town of Stratford for the year ending December 31, 1991

DATE BIRTH	PLACE OF BIRTH	NAME OF CHILD	NAME OF FATHER	NAME OF MOTHER
02-27-91	Lancaster, NH	Garrite Michael	Robert Belanger	Angela Washburn
08-26-91	Littleton, NH	Edward Allen	David Bressette, Sr.	Nadine Bergevin
10-30-91	Lebanon, NH	Samuel Andrew	Arthur Franke	Robin Kirchner
10-29-91	Berlin, NH	Cody James	James Reynolds	Tina Therrien
07-27-91	Hanover, NH	Karissa Marie	Shane Riff	Wanda Gaudette
03-17-91	Lancaster, NH	Brittani Lynn	Christopher Routhier	Deborah Dingman

# DEATHS

Registered in the Town of Stratford for the year ending December 31, 1991

DATE OF DEATH	NAME OF DECEASED	PLACE OF DEATH	NAME OF FATHER	NAME OF MOTHER
06-21-91	Harry Bigelow	Lancaster, NH	Hector Bigelow	Chestina Gear
02-21-91	Marie Brown	Lancaster, NH	Oliver Portigue	Flora Barron
10-05-91	Lena Corliss	Lancaster, NH	William Riggie	Mary Goupee
09-05-91	Doris Hand	N.Stratford, NH	Herman Maguire	Nellie Weagle
02-21-91	Kelsea Hartlen	Stratford, NH	Briar Hartlen Sr.	Cassandra Legree
04-21-91	A.Pauline Hunt	Colebrook, NH	Edward Fuller	Annie Phillips
07-25-91	James Sheltry	Alaska	Donald Sheltry	Pearl Corliss
09-19-91	Robert Soule, Sr.	Hanover, NH	Milan Soule	Lillian Hemingway
09-25-91	Elmer Stone	Hanover, NH	Frank Stone	Isabel Sweetzer
04-14-91	Eunice Taylor	W.Stewartstown	John Chapple	Kate Gardner
12-12-91	Edward Long	Lancaster, NH	Arthur Long	Thusnelda Huebner
12-19-91	Glen Hurlbert	Lancaster, NH	John Hurlbert	Alice Buck

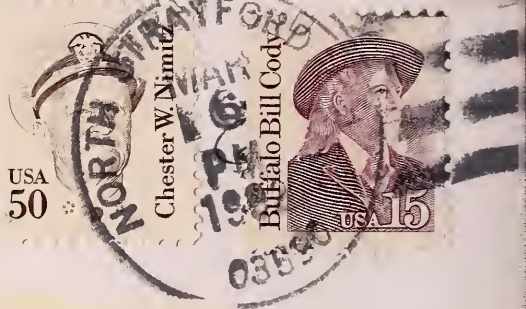






To

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LIBRARY RATE

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